

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460
279 Bellamy Avenue, Birch Hills, Saskatchewan
October 21, 2020
REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Ted Boutin, Matt Robertson, Leyton Elsaesser and Administrator Cherie Opseth were in attendance at the municipal office and Councillor Kyle Jensen attended via conference call.

Regrets: Councillor Mathew Njaa.

A quorum being present Reeve Evans called the meeting to order at 8:33 a.m.

Councillor Kyle Jensen left the meeting at 12:28 p.m.

The social distancing requirements due to COVID-19 were followed by Council and staff throughout the meeting.

184-2020 Minutes: Fenner That the minutes of the regular meeting held on September 9, 2020, be approved as circulated. *Carried*

185-2020 Financial Statement: Boutin That the statement of financial activities and bank reconciliation as at September 30, 2020, be accepted as presented. *Carried*

186-2020 Accounts Payable: Elsaesser That the accounts at October 21, 2020 as per the attached list of Cheques #15467 - #15522 and Other Direct Utility Payments of \$81,374.18 plus payroll and Council Indemnity in the amount of \$40,620.11 totaling \$121,944.29 be approved and that Cheque #15485 in the amount of \$150.00 be cancelled. *Carried*

187-2020 Correspondence: Robertson That the following correspondence be accepted as presented:
Department of Highways – Closure of Fenton Ferry for season
NCTPC – Minutes – June 18, 2020
Nicole A. Sawchuk – September 22, 2020 – Cold Storage Building
Lavoie Stonechild – September 18, 2020 – Civic Centre
Bendig Klassen Raas – October 2, 2020 – Civic Centre
Hamlet of Brancepeth – Meeting – September 21, 2020 *Carried*

188-2020 Committee Reports: Jensen That the following committee reports be accepted as presented and filed with these minutes:
Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime
Proposed Landfill Development *Carried*

189-2020 Fire Department Members: Fenner That Don Morrow be appointed as a Volunteer Firefighter and that Owen Sinden be appointed as a Student Volunteer Firefighter for the RM of Birch Hills. *Carried*



- 190-2020 November Meeting: Elsaesser** That the Council for the RM of Birch Hills No. 460 acknowledges the date set by the Administrator for the first meeting of Council after the 2020 Municipal Election will be held November 18, 2020 at 8:30 a.m. in Council Chambers located at 279 Bellamy Avenue, Birch Hills, Saskatchewan.
Carried
- 191-2020 Building Permit: Fenner** That Council ratify the electronic resolution from October 9, 2020 regarding the building permit application for legal land description NW 34-46-23-W2 be acknowledged and approved subject to the requirements of the municipally appointed building official.
Carried
- 192-2020 Cold Storage: Boutin** That the RM ratify the electronic resolution from September 24, 2020 authorizing the quote in the amount of \$14,882.00 plus applicable taxes from Zak's Building Group to obtain the 1 hour fire rated for the east wall of the Cold Storage Building
Carried
- 193-2020 Brancepeth Inspection: Fenner** That the water and sewer inspection reports dated October 19, 2020, for the Hamlet of Brancepeth from the Water Security Agency be accepted as presented and filed.
Carried
- 194-2020 Waste Removal Contract: Evans** That the RM of Birch Hills renew the solid waste and recycling contract with Greenland Waste for the RM shop and the Hamlets of Brancepeth and Hagen as per proposal submitted October 1, 2020.
Carried
- 195-2020 Tax Enforcement: Elsaesser** That the lands of which the amount of taxes in arrears does not exceed one half of the 2019 tax levy be removed from the List of Lands in Arrears and further that advertisement of the list proceed prior to the legislated November 30th deadline excluding any properties where payment has been made; and that unless arrears and costs are paid within 60 days of advertising, that the administrator proceed to register a tax lien.
Carried
- 196-2020 Civic Centre Agreement Arbitration: Evans** That Council follow the recommendation presented by the Municipal Lawyer to appoint an arbitrator with regards to the Centennial Agreement of September 24, 1964.
Carried
- 197-2020 Air Purification System: Jensen** That the RM purchase the Jade air purification system from Surgically Clean Air.
Carried
- 198-2020 Munisoft Receipts eNotices Extention : Evans** That the RM purchase the Receipts eNotices extension software from Munisoft.
Carried
- 199-2020 East Entrance: Boutin** That the RM hire Kodiak Construction Corp. to build an exterior step with railing for the secondary entrance to the Municipal Office to allow for social distancing while voting in the 2020 Municipal Election taking place during the COVID-19 pandemic.
Carried
- 200-2020 Adjournment: Boutin** That the meeting be adjourned at 12:33 p.m.
Carried

Certified correct this 18 day of November, 2020.



Administrator



Reeve

JS