

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

October 10, 2018

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson and Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 12:32 p.m.

Regrets: Councillor Leyton Elsaesser.

178-2018 Minutes: Jensen That the minutes of the regular meeting held on September 12, 2018, be approved as circulated.

Carried

179-2018 Financial Statement: Fenner That the statement of financial activities and bank reconciliation as at September 30, 2018, be accepted as presented.

Carried

180-2018 Accounts Payable: Boutin That the accounts as per the attached list of Cheques #14426 - #14464 and Other Direct Utility Payments of \$62,253.54 plus Payroll \$19,166.99 totaling \$81,420.53 be approved.

Carried

181-2018 Correspondence: Robertson That the following correspondence be accepted as presented:

Government of Saskatchewan – Ministry of Highways & Infrastructure
– Hwy 3 bridge repair estimated end date October 31, 2018
SARM – Midterm convention November 13 (Saskatoon) – Municipal Leaders’
Role & Responsibilities & November 14 – 15
SaskPower – Upgrade documentation
Community Safety Officer Program
Green Aerotech – able to measure gravel stockpiles

Carried

182-2018 Committee Reports: Robertson That the following committee reports be accepted as presented and filed with these minutes:

Highway 25
Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime

Carried

183-2018 Administrative Appointment: Njaa That the Council for the RM of Birch Hills No. 460 acknowledges the Rural Class C Certification obtained by Cherie Opseth on September 25, 2018 and hereby appoint her to be the Administrator for the RM of Birch Hills No. 460 effective immediately.

Carried

184-2018 November Meeting: Jensen That the Council for the RM of Birch Hills No. 460 acknowledges the date set by the Administrator for the first meeting of Council after the 2018 Municipal Election to be held November 8 at 8:30 a.m.

Carried

185-2018 Public Notice to Close and Renew Lease of Road Allowance: Robertson That PUBLIC NOTICE be given under the authority of Section 13 of *The Municipalities Act*, regarding the renewal to Close and Lease the road allowance at the intersection of SE 12-48-24A-W2 and NW 6-48-23-W2.

Carried

1:18 p.m. – 1:46 p.m. Delegate: Chris & Marlene Hovdebo – CMT Signshop

186-2018 Public Notice to Close and Renew Lease of Road Allowance: Boutin That PUBLIC NOTICE be given under the authority of Section 13 of *The Municipalities Act*, regarding the renewal to Close and Lease the road allowance along the west side of SW 35-46A-26-W2 and NW 26-46A-26-W2. *Carried*

187-2018 Winter Gravel Haul: Fenner That the Administrator post the gravel tender for 11,500 yards of ¾” gravel which includes 1,500 yards of ¾” gravel for the Town of Birch Hills, on the SaskTenders website as soon as possible with a closing date of November 6, 2018 at 12:00 noon; tenders to be opened publicly at 9:00 am during the November regular meeting of Council. *Carried*

188-2018 SARM Midterm Convention: Evans That the Administrator attend the SARM Midterm Convention in Saskatoon November 13-15, 2018 *Carried*

189-2018 Public Works Winter Hours: Fenner That the Public Works winter work hours commence November 1, 2018 unless otherwise advised by Council. *Carried*

190-2018 Administrative Vacation: Jensen That the Reeve has the authority to approve the Administrative Vacation time requests for 2018. *Carried*

191-2018 Fencing Quote: Evans That the Council for the RM of Birch Hills No. 460 approve the quote submitted by Exact Fencing to fence the frontage of the RM shop. *Carried*

192-2018 Fire Department Radios: Boutin That the Council for the RM of Birch Hills No. 460 approve the monthly payment of \$40.00 each for 2 PPSTN radio licenses for the Birch Hills Fire Department for a total of \$80.00 per month to be jointly paid by the Town and the RM of Birch Hills. *Carried*

193-2018 Adjournment: Boutin That the meeting be adjourned at 4:05 p.m. *Carried*

Certified correct this 8th of November, 2018.



Administrator



Reeve