

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

October 11, 2017

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Matt Robertson, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Regrets Councillor Mathew Njaa & Ted Boutin.

Reeve Evans called the meeting to order at 8:32 a.m.

166-2017 Minutes: Robertson That the minutes of the regular meeting held on September 15, 2017 be approved as circulated.

Carried

167-2017 Financial Statement: Jensen That the statement of financial activities and bank reconciliation as at September 30, 2017 be accepted as presented.

Carried

168-2017 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #13920 - #13960 and Other Direct Utility Payments of \$238,236.08 plus payroll \$19,343.69 totaling \$257,579.77 be approved.

Carried

169-2017 Correspondence: Fenner That the following correspondence be accepted as presented:

- WSA – Channel Clearing Assistance
- SARM – Report Cellular Deadspots
- SARM – Voicing Saskatchewan concerns in Ottawa
- SARM – Municipal Leadership Development Program – November 20-30, 2017
- SARM – Road Rehab Open House – October 11-12/17 - RM of South Qu, Appelle
- SARM – SAMA Board Elections
- SARM – Murray Purcell (SAMA Election)
- Munisoft – Quote for Bank Reconciliation Software
- Munisoft – Cheque price increase
- Prince Albert Parkland Health Region – Transition of physician services
- SK Emergency Planners Association (SEPA) – Annual Conference Oct. 23-26/17
- Canadian Emergency Preparedness College Course – Nov 23-24/17
- Southeast College – Municipal Management Essentials Workshops
- Agri-Environmental Group – Grain Bag Recycling Presentation
- South Saskatchewan River – Abandoned Water Well Decommissioning Demo
- 2018 Shelterbelt Tree Program
- Ombudsman - Fine Art of Fairness Workshop – October 26/17
- Point Counter Point – Resolution Consultants
- R & B Custom Works Inc. – beaver dam & house demolition services
- EK pass – heavy equipment operator training
- Community Initiatives Fund – Recreational Grants – Forwarded to Laurie Berube
- Redhead Equipment

Carried

 **170-2017 Committee Reports: Robertson** That the following committee reports be accepted as presented and filed:

- Highway 25
- Invasive Plant Management Committee
- Health Foundation
- Fire Department/EMO/First Responders
- Recreation Board
- Health Foundation
- Shop & Equipment
- Employee Reviews
- Rural Crime Watch

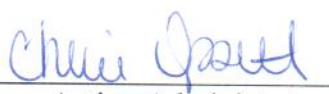
Carried

171-2017 Bank Reconciliation Software: Jensen That the Munisoft Bank Reconciliation Software be purchased for the RM Office.

Carried

- 172-2017 **Fire Ban: Elsaesser** That the RM council ratify phone resolution to remove the Fire Ban issued September 8, 2017 effective September 19, 2017, as per recommendation by Fire Chief Lyle Evans.
Carried
- 173-2017 **Brancepeth CWWF Tender: Evans** That the RM council ratify phone resolution from September 20, 2017, to award the tender for the Brancepeth CWWF project be granted to Gory's Excavating & Trenching.
Carried
- 9:35 – 10:28 a.m. **Delegate: Louise Hodgson – Administrative Mentor** joined the meeting to discuss the administrative mentorship process and negotiate contract wages.
- 174-2017 **Rescind Resolution 162-2017: Evans** That the RM council rescind resolution 162-2017 and replace it with, that Louise Hodgson be hired to Mentor the Acting Administrator as she applies for her Administrative Certification effective September 15, 2017. Louise is to receive a contract wage as agreed upon by both the RM council and Louise Hodgson in the amount of \$1,800.00 per month until September 30, 2018 or a later date if necessary.
Carried
- 10:28 a.m. The Reeve called a short recess.
- 10:40 a.m. The regular meeting of council was reconvened by the Reeve.
- 175-2017 **Rental Rate for Berkeley B4J Pump: Fenner** That the RM council establish a rate to charge for the rental of the Berkeley B4J pump, pipe and trailer. The rate will be set at \$500 for a three day rental and each additional day will be charged \$250. A damage deposit of \$500 and a signed agreement is required prior to picking up the equipment for rental. The damage deposit will be returned once the inspection of the rental is complete or retained for repairs required.
Carried
- 176-2017 **Birch Hills Health Foundation Representative: Robertson** That Dean Manson be appointed to represent the RM on the Birch Hills Health Foundation Committee.
Carried
- 10:47 a.m. **In Camera: Elsaesser** That council move in camera to discuss the Cold Storage Tenders and the Winter Gravel Haul.
Carried
- 11:24 a.m. **In Camera: Fenner** That the regular meeting of council be reconvened.
Carried
- 177-2017 **Winter Gravel Haul: Fenner** That the Acting Administrator post the gravel tender for 10,000 yards of ¾" gravel on the SaskTenders website as soon as possible with a closing date of November 6, 2017 at 12:00 noon; tenders to be opened publicly at 9:00 am during the November regular meeting of Council.
Carried Unanimously
- 178-2017 **Cold Storage Building: Evans** That the quote for the Cold Storage building be awarded to Zak's Home Building Centre.
Carried
- 179-2017 **Adjournment: Jensen** That the meeting be adjourned at 11:31 a.m.
Carried

Certified correct this 10th day of November, 2017.


Acting Administrator


Reeve