

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460
279 Bellamy Avenue, Birch Hills, Saskatchewan
November 18, 2020
REGULAR MEETING MINUTES

A quorum being present Deputy Reeve Elsaesser called the meeting to order at 8:37 a.m.

201-2020 Oath of Office: Boutin That the Council for the RM of Birch Hills No. 460 acknowledges that Reeve Brent Fenner and Division Councillors Michael Soyland and Brad Mitchell have subscribed to the Oath of Office.

Carried

After being sworn into office Reeve Fenner chaired the remaining of the regular meeting.

Present: Reeve Brent Fenner, Councillors Michael Soyland, Brad Mitchell, Ted Boutin, Leyton Elsaesser and Administrator Cherie Opseth attended at the municipal office and Councillor Kyle Jensen attended via conference call.

The social distancing requirements due to COVID-19 were followed by Council and staff throughout the meeting.

202-2020 Minutes: Elsaesser That the minutes of the regular meeting held on October 21, 2020, be approved as circulated.

Carried

203-2020 Financial Statement: Jensen That the statement of financial activities and bank reconciliation as at October 31, 2020, be accepted as presented.

Carried

204-2020 Accounts Payable: Elsaesser That the accounts at November 18, 2020 as per the attached list of Cheques #15523 - #15566 and Other Direct Utility Payments of \$112,810.34 plus payroll and Council Indemnity in the amount of \$28,854.66 totaling \$141,665.00 be approved.

CD B.F.

Carried

205-2020 Correspondence: Mitchell That the following correspondence be accepted as presented:

Lavoie Stonechild – Request to Postpone Arbitration/Appraisal Nov. 5, 2020
Meridan Inspections Ltd. – Cold Storage Building Permit Closed Oct. 31, 2020
Birch Hills Public Library – Request for Donation for 2021
Saskatchewan Federation of Police Officers – Donation Request
Nancy Arp – Civic Addressing
All-net – Municipal Solutions
Lone Worker safety Solutions Inc.

Carried


206-2020 Committee Reports: Boutin That the following committee reports be accepted as presented and filed with these minutes:

Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime
Proposed Landfill Development

Carried

207-2020 Election Results: Jensen That the declaration of election results stating that Brent Fenner was elected as Reeve and that both Division 1 Councillor Michael Soyland and Division 3 Councillor Brad Mitchell were acclaimed into office as presented by the returning officer be acknowledged and accepted.

Carried

- 208-2020 Council Committees: Soyland** That the following Council Committee appointments be accepted:
- | | |
|--------------------------------------|---|
| DEPUTY REEVE | Leyton Elsaesser |
| FINANCE | Leyton Elsaesser, Kyle Jensen, Michael Soyland |
| BUDGET | Council Committee of the Whole |
| EMPLOYEE RELATIONS | Ted Boutin, Leyton Elsaesser, Michael Soyland,
Brad Mitchell |
| SHOP & EQUIPMENT | Leyton Elsaesser, Ted Boutin, Kyle Jensen,
Brad Mitchell |
| ROAD & BRIDGE | Council Committee of the Whole |
| FIRE/EMO/FIRST RESPONDERS | Brad Mitchell, Michael Soyland, Kyle Jensen |
| RURAL CRIME WATCH | Kyle Jensen, Ted Boutin, Brad Mitchell |
| BIRCH HILLS HEALTH FOUNDATION | Kyle Jensen |
| RECREATION | Michael Soyland |
| ADD BOARD | Michael Soyland |
| INVASIVE PLANT CONTROL | Brad Mitchell |
| PROPOSED LANDFILL DEVELOPMENT | Council Committee of the Whole |
- Carried*
- 209-2020 Signing Authority: Boutin** That Alan Evans be removed from signing authority with Affinity Credit Union and Collabria MasterCard, and that Reeve Brent Fenner be added to Signing Authority with Affinity Credit Union and Collabria MasterCard. Administrator Cherie Opseth and Deputy Reeve Leyton Elsaesser will retain signing authority on both accounts.
-  *Carried*
- 210-2020 By-Election: Elsaesser** That Council set the date for the By-Election for Division 5 Councillor to be on February 17, 2021.
- Carried*
- 211-2020 Mail-In Ballot: Fenner** That a provision for a mail-in ballot system be approved for the By-Election for Division 5 Councillor to be held on February 17, 2021.
- Carried*
- 212-2020 Tax Enforcement: Fenner** That the 2020 List of Land in Arrears, as attached to and forming part of these minutes, be accepted as was presented to the head of Council, Reeve Alan Evans on November 4, 2020.
- Carried*
- 213-2020 Extended Warranty: Elsaesser** That the RM purchase extended warranty for the powertrain of the 2014 - 770G Grader for the term length of 84 months or 8,000 hour limit expiring November 24, 2021 in the amount of \$4,290.00 plus applicable taxes.
- Carried*
- 214-2020 WSA Permit: Mitchell** That the RM apply for a permit from the Water Security Agency for the drainage ditch running along NE 20-46A-26-W2, SW 21-46A-26-W2, SE 21-46A-26-W2, NE 16-46A-26-W2, NW 15-46A-26-W2, SE 20-46A-26-W2, and SW 22-46A-26-W2 and that the RM obtain authorization from the affected land owners by way of an easement attached to the land.
- Carried*
- 215-2020 Winter Gravel Haul: Boutin** That the Administrator post the gravel tender for 15,000 yards of ¾" type 106 gravel on the SaskTenders website as soon as possible with a closing date of December 7, 2020 at 12:00 noon; tenders to be opened publicly at 9:00 am during the December 2020 regular meeting of Council.
- Carried*

- 216-2020** **Disc Purchase: Mitchell** That the RM purchase a 225 Kello Disc from GlenMor in the amount of \$28,600 plus applicable taxes. *Carried*
- 2:42 p.m.** **In Camera: Jensen** That Council move in camera to discuss legal matters pertaining to the Civic Centre with Town of Birch Hills and Northern Lights Railway. *Carried*
- 3:51 p.m.** **In Camera: Mitchell** That the regular meeting of Council be reconvened. *Carried*
- 217-2020** **Adjournment: Boutin** That the meeting be adjourned at 3:53 p.m. *Carried*

Certified correct this 9 day of December, 2020.



Administrator



Reeve