

**RURAL MUNICIPALITY OF BIRCH HILLS NO. 460**

**November 8, 2018**

**REGULAR MEETING MINUTES**

**Present:** Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:39 a.m.

**Regrets:** Councillor Matt Robertson.

**195-2018 Election Results: Evans** That the declaration of election results stating that all the divisions for reelection were acclaimed as presented by the returning officer be acknowledged and accepted as follows:

- Division 2 Councillor Kyle Jensen
- Division 4 Councillor Ted Boutin
- Division 6 Councillor Leyton Elsaesser

*Carried*

**Division Councillors Kyle Jensen, Ted Boutin and Leyton Elsaesser subscribed to the Oath of Office.**

**196-2018 Minutes: Njaa** That the minutes of the regular meeting held on October 10, 2018, and the special meeting held on October 15, 2018 be approved as circulated.

*Carried*

**197-2018 Financial Statement: Jensen** That the statement of financial activities and bank reconciliation as at October 31, 2018, be accepted as presented.

*Carried*

**198-2018 Accounts Payable: Elsaesser** That the accounts as per the attached list of Cheques #14465 - #14502 and Other Direct Utility Payments of \$67,435.45 plus Payroll \$18,154.78 totaling \$85,590.23 be approved.

*Carried*

**199-2018 Correspondence: Njaa** That the following correspondence be accepted as presented:

- Government of Saskatchewan – Subdivision Re: SE ¼ Section 19-48-23-W2
- Government of Saskatchewan – EMO training November 29 - Spiritwood
- FCM – Change in 1/3 federal tax exemption for Elected Officials
- SARM – CTP on Coxby Road still on hold
- Town of Birch Hills - P25 Radios
- Town of Birch Hills - Building Permit – Cold Storage
- Louise Hodgson – Completion of Mentorship
- Wapiti Regional Library – Government of SK Public Library Engagement
- Struthers Lake Regional Park – Funding for Weir Project
- Struthers Lake Board – RM Board Rep. Tammy Forsyth
- Fountain Tire – SARM tire program
- NAPA – Fleet Program
- Prairie Wild Consulting – Upcoming Community Survey
- All-Net Municipal Solutions
- Triod Supply – Quote for Bush Hog Mower

*Carried*

**200-2018 Committee Reports: Robertson** That the following committee reports be accepted as presented and filed with these minutes:

- Highway 25**
- Invasive Plant Management Committee**
- Health Foundation**
- Fire Department**
- First Responders & EMO**
- Recreation Board**
- Shop & Equipment**
- Employee Relations**
- Rural Crime**

*Carried*

**201-2018 Subdivision: Evans** That the Council for the RM of Birch Hills No. 460 exempt the requirements from section 1.3.1.(c)(iii) of the Zoning Bylaw 123 for subdivision request SE ¼ Section 19-48-23-W2.

*Carried*

**202-2018 Gravel Tenders: Evans** That the Administrator handed the sealed tenders one at a time to the Reeve who opened them and read them aloud.

*Carried*

**203-2018 Tender Award: Boutin** That the tender from Folden Construction be accepted as submitted and attached to and forming part of these minutes.

*Carried*

**204-2018 Tax Enforcement: Jensen** That the lands of which the amount of taxes in arrears does not exceed one half the 2017 tax levy be removed from the List of Land in Arrears. Further, that the List of Land in Arrears, as attached to and forming part of these minutes, be accepted as presented, and that advertisement of the list proceed prior to the legislated November 30<sup>th</sup> deadline excluding any properties where payment has been made; and that unless arrears and costs are paid within 60 days of advertising, that the administrator proceed to register a tax lien.

*Carried*

**205-2018 Tax Abatement: Fenner** That the Council of the RM of Birch Hills No. 460 approve the tax abatement for the Municipal portion only of \$387.77 to be applied to Tax Roll #103-1 to reimburse the cost of culverts for farm access charged to the ratepayer in 2011- & 2012.

*Carried*

**206-2018 Request Title: Njaa** That the RM of Birch Hills No. 460 proceed with tax enforcement to request the Title for Lot 19 Block 1 Plan No. CM5018 Ext. 0 as per *The Tax Enforcement Act*.

*Carried*

**9:42 a.m. - 10:00 a.m. Delegate: Vern Holland – Pest Control Officer**

**207-2018 Pest Control: Fenner** That regardless of whether or not municipal funding is in place for Pest Control pertaining to the eradication of rats, the RM of Birch Hills Council authorizes a continued contract with Vern Holland until further notice.

*Carried*

**208-2018 Bylaw 05-2018: Evans** That Bylaw 05-2018 being a Bylaw to repeal previous Bylaws be read a first time.

*Carried*

**209-2018 Bylaw 05-2018: Elsaesser** That Bylaw 05-2018 being a Bylaw to repeal previous Bylaws be read a second time.

*Carried*

**210-2018 Bylaw 05-2018: Jensen** That Bylaw 05-2018 being a Bylaw to repeal previous Bylaws be given three readings at this meeting.

*Carried*

**211-2018 Bylaw 05-2018: Njaa** That Bylaw 05-2018 being a Bylaw to repeal previous Bylaws be read a third time and adopted.

*Carried*

Councillor Leyton Elsaesser made a declaration that he has an interest in the proposed communication tower and as a result abstained from the discussion.

**212-2018 Xplornet Communication Tower: Fenner** That the RM of Birch Hills No. 460 acknowledges the Notice of the Proposed Communications Tower at SW-12-48-24A-W2.

*Carried*

- 213-2018     **Rate payable for Dirt/Clay Material Policy: Boutin** That the Council for the RM of Birch Hills No. 460 adopt the Rate Payable for Dirt/Clay Material Policy as presented. *Carried*
  
- 11:13 a.m.   **In Camera: Fenner** That Council move in camera. *Carried*
  
- 1:13 p.m.     **In Camera: Evans** That the regular meeting of Council be reconvened. *Carried*
  
- 214-2018     **Adjournment: Boutin** That the meeting be adjourned at 1:15 p.m. *Carried*

Certified correct this 12<sup>th</sup> of December, 2018.

  
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Administrator

  
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Reeve