

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

279 Bellamy Avenue, Birch Hills, Saskatchewan

May 6, 2020

REGULAR MEETING MINUTES

Present: Reeve Alan Evans and Administrator Cherie Opseth were in attendance at the RM Office and Councillors Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson and Leyton Elsaesser attended via conference call. These measures were taken to observe the social distancing requirements due to COVID-19.

A quorum being present Reeve Evans called the meeting to order at 8:34 a.m.

Councillor Brent Fenner joined the meeting via conference call at 8:38 a.m.

Councillor Matt Robertson left the meeting at 10:00 a.m.

91-2020 Minutes: Jensen That the minutes of the regular meeting held on April 8, 2020, be approved as circulated.

Carried

92-2020 Financial Statement: Njaa That the statement of financial activities and bank reconciliation as at April 30, 2020, be accepted as presented.

Carried

93-2020 Accounts Payable: Elsaesser That the accounts at May 6, 2020 as per the attached list of Cheques #15226 - #15256 and Other Direct Utility Payments of \$68,610.18 plus payroll in the amount of \$14,770.30 totaling \$83,380.48 be approved.

Carried

94-2020 Correspondence: Fenner That the following correspondence be accepted as presented:
SARM – COVID-19 Updates
SARM – Plant Health Network News Quarterly
Ministry of Highways – Bridge Repair
Town of Birch Hills – April 20, 2020 – ROA – Joint Facility Payment
Town of Birch Hills – April 20, 2020 – RM & Town Office Rental Rates Increase
Nicole A. Sawchuk – April 22, 2020 – Notice of Change of Representative
- Town Legal Counsel – Cold Storage
North Central Transportation Planning Committee – Minutes – February 18, 2020
Marcel Baynton – Rat Bait

Carried

95-2020 Committee Reports: Jensen That the following committee reports be accepted as presented and filed with these minutes:

Invasive Plant Management Committee

Health Foundation

Fire Department

First Responders & EMO

Recreation Board

Shop & Equipment

Employee Relations

Rural Crime

Proposed Landfill Development



Carried

96-2020 EMO Coordinator: Fenner That as the RM of Birch Hills is in the final stages of completing the EMO Plan for the municipality, the RM has decided to no longer appoint a Joint EMO Coordinator with the Town of Birch Hills but rather to proceed independently, as the Town has been given ample time to respond to the RM's invitation to appoint a Joint EMO Coordinator for the municipalities.

Carried

97-2020 Seasonal Public Works Operator: Fenner That the RM offer employment to Don Morrow as the Seasonal Public Works Operator with a starting wage of \$18.00 per hour. *Carried*

98-2020 SMHI Remittances: Evans That the RM remit SMHI Remittances electronically as requested by SMHI. *Carried*

99-2020 Standby Grader Operator: Elsaesser That Council ratify the electronic resolution from April 8, 2020, that in the event that if one and/or both of the Public Works Operators for the RM are unable to perform their duties due to COVID-19, that Scott Njaa be hired as a standby grader operator to assume their duties until such a time as they are able to return to work. *Carried*
Councillor Njaa declared a Conflict of Interest and abstained from voting.

100-2020 Boiler Repair: Boutin That Council ratify the electronic resolution from April 14, 2020, to award the shop boiler repair as follows:
- Plumbing/Heating - Woody Quaal
- Electrical - Peake Electric Inc. *Carried*

101-2020 Road Restrictions: Jensen That Council ratify the electronic resolution from April 20, 2020 to remove the spring road bans in the municipality effective immediately. *Carried*

102-2020 Pest Control Officers: Njaa That the RM of Birch Hills No. 460 Council appoint the following Plant Health Officers as Pest Control Officers for 2020:
- Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Neuberger and Colleen Fennig. *Carried*

103-2020 Building Permit: Evans That the building permit application for legal land description PT SE 36-47-24-W2 be acknowledged and approved subject to the requirements of the municipally appointed building official. *Carried*
Councillor Elsaesser declared a Conflict of Interest and abstained from voting.

The Reeve called a short recess at 10:07 a.m.

The regular meeting of Council was reconvened by the Reeve at 10:15 a.m.

**10:25 a.m. – 10:45 a.m. Delegates: Vince & Jesse, Text2Car
– ConX wireless water stations – key fob payment method**

104-2020 Bulk Water Station Plus: Njaa That the RM purchase the Bulk Water Station Plus from Text2Car for the water filling stations in the Hamlets of Brancepeth and Hagen and that the electrical installation of the system will be awarded to Peak Electric Inc. *Carried*

105-2020 Adjournment: Boutin That the meeting be adjourned at 10:59 a.m. *Carried*

Certified correct this 10 day of June, 2020.



Administrator



Reeve