

**RURAL MUNICIPALITY OF BIRCH HILLS NO. 460**

**June 13, 2018**

**REGULAR MEETING MINUTES**

**Present:** Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:40 a.m.

**Regrets:** Councillor Ted Boutin and Matt Robertson.

**102-2018 Minutes: Jensen** That the minutes of the regular meeting held on May 4, 2018, be approved as circulated.

*Carried*

**103-2018 Special Meeting Minutes: Jensen** That the minutes of the special meeting held on May 10, 2018, be approved as circulated.

*Carried*

**104-2018 Financial Statement: Njaa** That the statement of financial activities and bank reconciliation as at May 31, 2018, be accepted as presented.

*Carried*

**105-2018 Accounts Payable: Elsaesser** That the accounts as per the attached list of Cheques #14238 - #14294 and Other Direct Utility Payments of \$94,852.95 plus payroll \$15,550.54 totaling \$100,403.49 be approved.

*Carried*

**106-2018 Correspondence: Fenner** That the following correspondence be accepted as presented:

SARM – Bridge End Hazard Markers  
SARM – Employee DUI – Liability  
NCTPC – Minutes – June 8, 2018  
TEXT2CAR – Information and Estimates – Mapping  
Dionco Sales - Flyer

*Carried*

**107-2018 Committee Reports: Jensen** That the following committee reports be accepted as presented and filed with these minutes:

**Highway 25**  
**Invasive Plant Management Committee**  
**Health Foundation**  
**Fire Department**  
**First Responders & EMO**  
**Recreation Board**  
**Shop & Equipment**  
**Employee Relations**  
**Rural Crime**

*Carried*

**Kyle Jensen declared a conflict of interest prior to Council reviewing the offer to purchase property for sale. Council chose to table the offer to purchase until the July meeting.**


**108-2018 Rescind Resolution 72-2018: Fenner** That the Council of the RM of Birch Hills No. 460 rescind the changes to the Civic Address Listing in the Hamlet of Brancepeth represented in resolution 72-2018 and replace it with that the Council of RM of Birch Hills No. 460 approve the changes to the Civic Address listing for the Hamlet of Brancepeth as a whole as submitted by Earl Bourlon on May 24, 2018, upon approval from Emergency Management & Fire Safety.

*Carried*

**109-2018 Ratify Resolution- Termination of Appointment: Evans** To ratify the electronic resolution from May 29, 2018, that the RM of Birch Hills No. 460 Council terminate the May 4, 2018 appointment of Brian Ross to the Struthers Lake Regional Park Board effective May 29, 2018 as per *The Regional Parks Act, 2013*.

*Carried Unanimously*



- 110-2018     **2018 Budget: Elsaesser** That the 2018 Budget be approved as submitted.  
*Carried*
- 111-2018     **Infrastructure Investment Plan For Official Community Plan: Elsaesser**  
That the Council of the RM of Birch Hills No. 460 hereby authorizes the Acting Administrator to apply for funding under the Gas Tax Infrastructure Investment Plan to develop an Official Community Plan and Zoning Bylaw.  
*Carried*
- 112-2018     **Subdivisions Approval: Njaa** That the Council of the RM of Birch Hills No. 460 approve the following subdivisions subject to meeting the requirements of the Community Planning Branch:  
- NE 17-46A-26-W2 and SE 17-46A-26-W2  
*Carried*
- 113-2018     **Asset Management Policy: Jensen** That the Asset Management Policy be approved and adopted as presented.  
*Carried*
- 114-2018     **Port of Churchill: Fenner** That the Council of the RM of Birch Hills No. 460 send correspondence to the Minister of Transport, the Minister of Agriculture and Agri-Food Canada and the Minister of Minister of Innovation, Science, and Economic Development in regards to the Port of Churchill being a strategic national asset that provides economic opportunities for North-East Saskatchewan and the importance that the Federal Transportation Policy supports the development of the Churchill Transportation Corridor.  
*Carried*
- 9:30 – 9:43 a.m.     **Delegate: Grant Getz**  
**Birch Hills Conservation and Development** 
- 115-2018     **Ariel Topographical Mapping: Njaa** That the Council for the RM of Birch Hills No. 460 contract Green Arrow Tech to topographically map specific locations.  
*Carried*
- 116-2018     **Birch Hills Minor Sports Donation: Evans** That the RM make a donation of \$39.38 towards the Civic Centre rental fee for a local sports registration night by the Birch Hills Minor Sports to be held on June 25, 2018.  
*Carried*
- 117-2018     **Acting Foreman Vacation: Evans** That the Acting Foreman be approved vacation time for the following dates:  
July 16 – 21, 2018  
*Carried*
- 118-2018     **Cold Storage: Evans** That the Acting Administrator send invitational tenders for the electrical work to be completed in the Cold Storage Building.  
*Carried*
- 11:15 a.m. – 1:00 p.m.     **Delegate: Samantha Mark and Lenore Swystun**  
**Prairie Wild Consulting - Community Planning**
- Mathew Njaa declared a conflict of interest and abstained from all discussions and voting in regards to the Summer Student position.**
- 119-2018     **Summer Student: Evans** That the Council for the RM of Birch Hills No. 460 hire Kyle Njaa as the Summer Student for 2018. The wage for the position is set at \$17.00/hour and in addition to the hourly wage will receive up to a \$250.00 reimbursement for the purchase CSA approved safety wear as per the Safety Allowance Policy.  
*Carried*

120-2018 **Beaver Control: Evans** That Kayle Fyrk be added as an authorized individual to remove problem beavers under the SARM program.

*Carried*

121-2018 **Municipal Hail Withdrawals: Elsaesser** That the Saskatchewan Municipal Hail Insurance Withdrawals No. 460-00186 and 460-0265 to 460-0300 inclusive be approved.

*Carried*

**Reeve Alan Evans declared a conflict of interest prior to any discussions and abstained From voting in regards to subcontracting the work to install culverts in 2018.**

122-2018 **Culvert Installation: Njaa** That the RM of Birch Hills No. 460 contract Kevin Evans to install culverts in 2018.

*Carried*

123-2018 **Public Works Wage Increase: Evans** That Pat Lepine's wage increase to \$24.00 per hour effective July 1, 2018.

*Carried*

124-2018 **Adjournment: Njaa** That the meeting be adjourned at 2:17 p.m.

*Carried*

Certified correct this 11<sup>th</sup> of July, 2018.

  
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Administrator

  
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Reeve