

**RURAL MUNICIPALITY OF BIRCH HILLS NO. 460**  
**279 Bellamy Avenue, Birch Hills, Saskatchewan**  
**February 19, 2020**  
**REGULAR MEETING MINUTES**

**Present:** Reeve Alan Evans, Councillors Brent Fenner, Ted Boutin, Leyton Elsaesser and Administrator Cherie Opseth.

A quorum being present Reeve Evans called the meeting to order at 9:25 a.m.

**Regrets:** Councillors Kyle Jensen, Mathew Njaa and Matt Robertson.

**31-2020 Minutes: Fenner** That the minutes of the regular meeting held on January 8, 2020, be approved as circulated.

*Carried*

**32-2020 Financial Statement: Elsaesser** That the statement of financial activities and bank reconciliation as at January 31, 2020, be accepted as presented.

*Carried*

**33-2020 Accounts Payable: Elsaesser** That the accounts at February 19, 2020 as per the attached list of Cheques #15117 - #15162 and Other Direct Utility Payments of \$72,718.92 plus payroll in the amount of \$18,159.40 totaling \$90,878.32 be approved.

*Carried*

**34-2020 Correspondence: Fenner** That the following correspondence be accepted as presented:

Government of Sask – Voluntary Regional Co-operation Workshop  
– April 7, 2020 Prince Albert

Government of Sask – Department of Highways – Stockpiling of Aggregate

Government of Sask – Ministry of Agriculture – Clubroot map

SARM – Municipal Breach/Cyber Attack

SARM – SUMA name change – Municipalities of Saskatchewan

SARM – Annual Convention March 9 – 12, 2020 - Regina

SAMA – Notice of Annual Meeting – Thursday, April 9, 2020 – Saskatoon

SMHI – Delegate for AGM at 2020 SARM Convention & 2019 AGM Minutes

Lavoie Stonechild – Town – January 10, 2020 - Arbitration/Ownership

Zatlyn Bendig Klassen Raas – January 21, 2020 - Civic Centre Ownership

Zatlyn Bendig Klassen Raas – January 21, 2020 - RM Arbitration/Appraisal

Zatlyn Bendig Klassen Raas – February 18, 2020 - RM Appraisal 2<sup>nd</sup> Request

Town of Birch Hills – EMO Coordinator & Emergency Plan

Birch Hills Library – March 14, 2020

– Request for Donation of Civic Centre Rental

Struthers Lake – AGM December 9, 2019

FCM – 2020 Membership

TLC Daycare Inc. – Request for Donation – 2019 Education Taxes

Duane Mohn – Letter of appreciation – snow removal

Solarcor Energy Inc. – Solar Power

*Carried*

**35-2020 Committee Reports: Boutin** That the following committee reports be accepted as presented and filed with these minutes:

**Invasive Plant Management Committee**

**Health Foundation**

**Fire Department**

**First Responders & EMO**

**Recreation Board**

**Shop & Equipment**

**Employee Relations**

**Rural Crime**

**Proposed Landfill Development**



*Carried*

- 36-2020 Birch Hills Library: Elsaesser** That the RM waive the RM's portion of the fee for the Civic Centre rental for the pancake breakfast to be hosted by the Birch Hills Library on March 14, 2020.  
*Carried*
- 37-2020 2020 Birch Hills Public Library Funding: Boutin** That the RM contributes \$200.00 to the local library for programming and in addition fund one staff hour per week for a yearly cost of \$1,069.07. The total donation for the year of 2020 is \$1,269.07.  
*Carried*
- 38-2020 Fire Department Building Repairs: Evans** That further to the email dated February 18, 2020 from the Town of Birch Hills whereas the Town and the RM of Birch Hills are mutually in favour of accepting the quote from Zac's Building Group to repair the roof and walls of the Birch Hills Volunteer Fire and Rescue Department building in the amount of \$40,388.00 plus applicable taxes.  
*Carried*
- 39-2020 Public Works Operator: Elsaesser** That the RM of Birch Hills advertise the position of Public Works Operator with a deadline of March 16, 2020 at 12:00 p.m. as a deadline for submission.  
*Carried*
- 40-2020 Subdivision: Boutin** That further to Resolution No. 192-2019 regarding the approval of subdivision of S1/2 SW 16-46A-26-W2, the Council for the RM of Birch Hills agrees to accept monetary settlement in exchange for the 0.783 hectares (1.93 acres) which is designated as Municipal Reserve land subject to the approval of the agreement by the Community Planning Branch.  
*Carried*
- 41-2020 Federal Gas Tax Fund Program: Fenner** That as the Birch Hills Volunteer Fire Department is jointly owned with equal portions by the RM of Birch Hills and Town of Birch Hills that the RM submit an Infrastructure Investment Plan Application for Federal Gas Tax Funding for the RM's 50 percent ownership of the Birch Hills Volunteer Fire Department repairs to the Fire Department building walls and roof which promote energy efficiency of the building and make recommendation to the Town of Birch Hills to apply for their portion of the repairs for the remaining 50 percent ownership of the repairs.  
*Carried*
- 42-2020 FCM Membership: Fenner** That the RM remit membership fees to FCM for the 2020 year.  
*Carried*
- 43-2020 Tree Planter Policy: Boutin** That the Tree Planter Policy be approved as presented and form a part of these minutes.  
*Carried*
- 44-2020 Military Service Recognition Book: Evans** That the RM show support and recognition of our Veteran's in the annual Military Service Recognition Book by sponsoring a black and white business card size ad.  
*Carried*
- 45-2020 Election Workshop: Elsaesser** That the RM office be closed March 23, 2020 for the Administrator and Office Assistant to attend the Election Workshop in Prince Albert, SK.  
*Carried*
- 46-2020 March Meeting: Boutin** That the March regular meeting of Council be changed to March 18, 2020 at 8:30 a.m.  
*Carried*

- 12:06 p.m. **In Camera: Evans** That Council move in camera to discuss employee reviews. *Carried*
- 12:33 p.m. **In Camera: Evans** That the regular meeting of Council be reconvened. *Carried*
- 47-2020 **2020 Wages: Elsaesser** That the 2020 hourly wages be set to the following:  
Todd Devenis, Acting Foreman \$27.50 per hour; Pat Lepine \$25.00 per hour;  
Victor Doderai \$22.00 per hour; Brian Evans \$25.00 per hour; Joanne Bzdel  
\$20.00 per hour; *Carried*
- 48-2020 **2020 Administrative Wages: Evans** That the RM Administrator, Cherie Opseth receive an annual salary of \$70,000.00 retroactive to January 1, 2020 and receive 4 weeks of vacation time annually. *Carried*
- 49-2020 **Adjournment: Boutin** That the meeting be adjourned at 12:53 p.m. *Carried*

Certified correct this 18 day of March, 2020.

Cherie Opseth  
Administrator

[Signature]  
Reeve