

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

December 10, 2014

REGULAR MEETING MINUTES

**Present:** Reeve Alan Evans, Councillors Chris Hovdebo, Kyle Jensen, Steven Adams (at 8:25), Ted Boutin, Dean Manson, Leyton Elsaesser and Administrator Shirley Pratchler.

Reeve Evans called to the meeting to order at 8:00 am.

**182-2014 Minutes: Hovdebo** That the minutes of the regular meeting held on November 10, 2014 and the special meeting of December 5, 2014 be accepted as circulated.  
*Carried*

**183-2014 Financial Statement: Manson** That the statement of financial activities as at November 30, 2014 be accepted as presented.  
*Carried*

**184-2014 Accounts Payable: Elsaesser** That the accounts as per the attached list of cheques #12560 - 12617 totaling \$101,274.55 be approved.  
*Carried*

**185-2014 Correspondence: Boutin** That the following correspondence be accepted as presented:

- SARM – Update
- RCMP Quarterly Report
- Ministry of Gov't Relations–Inter-Municipal Business Licensing
- Struthers Lake Regional Park
- Hudson Bay Route Association – Nov 2014 Newsletter
- YourLink Inc. – Connecting Canadians
- Redhead Equipment – VOLVO product line update
- Winacott
- CLAAS Dealer
- RM of Dundurn No. 314 – PFRA transition
- 2015 Agri-Value Growth Summit – Feb 2015 in Regina
- Carlton Trail Railway – culvert repair
- Saskatchewan Party – donation request
- STARS
- Saskatchewan 4H



*Carried*

**Delegation: Connor Jauck, Territory Manager, Brandt Tractor Ltd.** attended to discuss the latest product lines in the John Deere G grader series.

**Delegation: Mary Anne Hovdebo, Wapiti Regional Library** attended to discuss the budget option chosen for the next three years for the rural libraries and to thank Council for their continued support of the local library.

**186-2014 Committee Reports: Jensen** That the following committee reports be accepted as presented:

- Shop & Equipment:** shop and equipment cleaning continues. Discussion continued regarding the information and quote presented by Connor Jauck and the Administrator was requested to send letters to suppliers for mower replacement.
- Recreation Board:** minutes of November 24, 2014 were presented.
- Fire Department:** minutes from November 17, 2014 and December 1, 2014 were presented.
- Health Foundation:** the Foundation will be supporting the First Responder program in the amount of \$10,650. The Administrator will provide the Health Foundation with an expenditure report.

**Invasive Plant Management Committee:** the final meeting for 2014 was held on November 18 and a summary report has been forwarded by Barry Swanson to the RM office. Funding from SARM has been confirmed for all chemical costs. Application has been made to the Provincial Specialist for Weed Control with the Ministry of Agriculture to cover all other costs associated with the control and eventual eradication of the Field Scabious weed. Any costs not covered will be billed to the Town of Birch Hills, with the RM covering one-third of the costs.

*Carried*

**187-2014 Committee Appointments and Structure: Evans** That the following committee structure be adopted and appointments as listed be accepted: **Deputy Reeve:** Dean Manson; **Finance:** Dean Manson, Chris Hovdebo, Kyle Jensen; **Budget:** Council Committee of the Whole; **Employee Relations:** Chris Hovdebo, Ted Boutin, Leyton Elsaesser; **Shop & Equipment:** Dean Manson, Ted Boutin; **Road & Bridge:** Chris Hovdebo, Steven Adams; **Fire/EMO/First Responders:** Steven Adams; **Recreation:** Steven Adams; **ADD Board:** Chris Hovdebo, Kyle Jensen; **Invasive Plant Control:** Kyle Jensen.

*Carried*

**188-2014 2015 Council Meetings: Hovdebo** That the regular meetings of Council will now convene at 8:30 am and further that the January meeting of Council will be scheduled for Wednesday, January 21, 2015.

*Carried*

**189-2014 Permit Application: Adams** That the development and building permit from Bryan Poole (lot owner) and Victoria Gutheil (homeowner) for a residential home to be constructed on Lot 1, Block 1, Plan BK2790, Ext. 0 in the Organized Hamlet of Hagen be acknowledged with no objection.

*Carried*

**190-2014 Snow Clearing Agreement: Manson** That we authorize the RM of Kinistino No. 459 to maintain at no cost to us the road located South of Sections 13 and 14-48-23-W2 on a regular basis or whenever deemed necessary for the purpose of snow removal.

*Carried*

**191-2014 Holiday Office Hours: Jensen** That the Administrator be authorized to close the municipal office for December 24-26, 2014 inclusive.

*Carried*

**192-2014 293 Exemption: Manson** That we cancel taxes assessed on NE 07-47-23 W2 for Kristy Rhead (Municipal \$284.14; SRPSD #119 \$105.86) as a Section 293 land exemption.

*Carried*

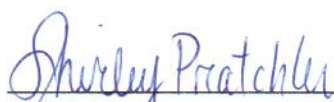
**193-2014 Grader Purchase: Evans** That the Administrator be authorized to arrange financing up to \$250,000 over a three year period for the purchase of the 100 hour used 2014 John Deere 770G motor grader with the one way plow attachment from Brandt Tractor Ltd. and the snow wing attachment from Capital I Industries and further that the revolving line of credit be reduced accordingly to ensure the municipality does not exceed its debt limit.

*Carried*

**194-2014 Adjournment: Boutin** That this meeting be adjourned at 11:00 am.

*Carried*

Certified correct this 21<sup>st</sup> of January, 2015.

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Reeve