

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460
279 Bellamy Avenue, Birch Hills, Saskatchewan
April 8, 2020
REGULAR MEETING MINUTES

Present: Reeve Alan Evans and Administrator Cherie Opseth were in attendance at the RM Office and Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson and Leyton Elsaesser attended via conference call. These measures were taken to observe the social distancing requirements due to COVID-19.

A quorum being present Reeve Evans called the meeting to order at 8:31 a.m.

65-2020 Minutes: Fenner That the minutes of the regular meeting held on March 18, 2020, be approved as circulated. *Carried*

66-2020 Financial Statement: Jensen That the statement of financial activities and bank reconciliation as at March 31, 2020, be accepted as presented. *Carried*

67-2020 Rescind Resolution No. 59-2020: Elsaesser That the RM rescind resolution No. 59-2020 and replace it with, that the RM cancel Cheque No. 15198 in the amount of \$9,153.92 and reissue the payment in the amount of \$13,137.39 for the 2019 Joint Facility Statement as per the correspondence attached to and forming part of these minutes. *Carried*

68-2020 Accounts Payable: Elsaesser That the accounts at April 8, 2020 as per the attached list of Cheques #15202 - #15225 and Other Direct Utility Payments of \$49,494.65 plus payroll in the amount of \$6,203.80 totaling \$55,698.45 be approved. *Carried*

69-2020 Correspondence: Boutin That the following correspondence be accepted as presented:
Gov of Sask – Ministry of Education – 2020 Education Mill Rate
WSA – Updates regarding COVID-19
WSA – Spring Runoff
SARM – 2020 Provincial Budget
SARM – SKLander app – permission to access land
Saskatchewan Public Safety Agency – SaskAlert APP
RCMP – COVID-19 update on service
Birch Hills C & D Levy
St. Louis C & D Levy
Lavoie Stonechild to Zatlyn Bendig Klassen Raas – March 30, 2020
APAS – Supply Chain
iHunter App *Carried*

70-2020 Committee Reports: Robertson That the following committee reports be accepted as presented and filed with these minutes:
Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime
Proposed Landfill Development *Carried*

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- 71-2020 **2019 Annual Financial Statement: Fenner** That the 2019 Annual Financial Statement be accepted as presented.
Carried
- 72-2020 **Brancepeth Annual Meeting: Fenner** That the annual meeting minutes from the Organized Hamlet of Brancepeth held by electronic means due to the COVID-19 outbreak be accepted as presented.
Carried
- 73-2020 **Bylaw 01-2020: Fenner** That Bylaw 01-2020 being a bylaw to regulate the use of water and to fix the water rates to be charged, the sewer service charge and infrastructure fee in the Hamlet of Brancepeth be read a first time.
Carried
- 74-2020 **Bylaw 01-2020: Jensen** That Bylaw 01-2020 being a bylaw to regulate the use of water and to fix the water rates to be charged, the sewer service charge and infrastructure fee in the Hamlet of Brancepeth be read second time.
Carried
- 75-2020 **Bylaw 01-2020: Elsaesser** That Bylaw 01-2020 be given three readings at this meeting.
Carried Unanimously
- 76-2020 **Bylaw 01-2020: Robertson** That Bylaw 01-2020 being a bylaw to regulate the use of water and to fix the water rates to be charged, the sewer service charge and infrastructure fee in the Hamlet of Brancepeth be read third time and adopted.
Carried
- 77-2020 **Hagen Annual Meeting: Njaa** That the annual meeting minutes from the Organized Hamlet of Hagen held by electronic means due to the COVID-19 outbreak be accepted as presented.
Carried
- 78-2020 **Bylaw 02-2020: Njaa** That Bylaw 02-2020 being a bylaw to regulate the use of water and to fix the water rates to be charged, the sewer service charge and infrastructure fee in the Hamlet of Hagen be read a first time.
Carried
- 79-2020 **Bylaw 02-2020: Fenner** That Bylaw 02-2020 being a bylaw to regulate the use of water and to fix the water rates to be charged, the sewer service charge and infrastructure fee in the Hamlet of Hagen be read a second time.
Carried
- 80-2020 **Bylaw 02-2020: Robertson** That Bylaw 02-2020 be given three readings at this meeting.
Carried Unanimously
- 81-2020 **Bylaw 02-2020: Jensen** That Bylaw 02-2020 being a bylaw to regulate the use of water and to fix the water rates to be charged, the sewer service charge and infrastructure fee in the Hamlet of Hagen be read third time and adopted.
Carried
- 82-2020 **Water Plant Operations: Robertson** That in the event the water plant operators for the Hamlet of Brancepeth and/or the Hamlet of Hagen are unable to perform their duties due to COVID-19, and as Ryan Shore is Certified to operate a water plant, that he be approved to assume their duties until such a time as they are able to resume their duties as water plant operators.
Carried
- 83-2020 **Building Official Contract Renewal: Njaa** That the RM renew the contract with BuildTECH Consulting & Inspections Inc. to continue as the Building Officials for the municipality.
Carried

- 11:35 a.m. In Camera: Jensen** That Council move in camera to discuss the Civic Centre Appraisal and the Council Procedure Bylaw.
Carried
- 12:00 p.m. In Camera: Boutin** That the regular meeting of Council be reconvened.
Carried
- 84-2020 Civic Centre Appraisal: Evans** That the RM of Birch Hills and the Town of Birch Hills jointly retain the services of Brunsdon Lawrek & Associates for the purpose of obtaining an appraisal for the Birch Hills Civic Centre located at 126 McCallum Avenue, Birch Hills, SK for which this expenditure shall be shared equally between the municipalities.
Carried
- 85-2020 Civic Centre Land and Building Appraisal: Evans** That the RM of Birch Hills retain the services of Brunsdon Lawrek & Associates for the purpose of obtaining an appraisal for the Birch Hills Civic Centre and the land as specified in the Centennial Agreement dated September 24 of 1964.
Carried
- 86-2020 Viewing the Assessment Roll: Boutin** That while the assessment roll is open to the public, that the provision to view the assessment roll shall be by appointment only due to COVID-19. This provision takes into consideration social distancing and upon confirmation that the interested party has not been in contact with someone who has been confirmed as having COVID-19 and has not travelled within the past 14 days prior to the scheduled appointment to view the assessment roll.
Carried
- 87-2020 Assessment Appeal Period: Fenner** That the assessment appeal period be increased to 45 days due to COVID-19.
Carried
- 88-2020 2020 APAS Membership: Evans** That the RM renew the APAS membership for 2020 in the amount of \$5,379.55.
Carried
- 89-2020 RM Radio: Evans** That the RM of Birch Hills accept the quote from GL Mobile to install two base antennas, one on the RM Office building and the other on the RM shop in the amount of \$3,302.25.
Carried
- 90-2020 Adjournment: Boutin** That the meeting be adjourned at 12:07 p.m.
Carried

Certified correct this 6 day of May, 2020.



Administrator



Reeve