

**RURAL MUNICIPALITY OF BIRCH HILLS NO. 460**  
**279 Bellamy Avenue, Birch Hills, Saskatchewan**  
**June 10, 2020**  
**REGULAR MEETING MINUTES**

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**Present:** Reeve Alan Evans, Councillors Brent Fenner, Mathew Njaa, Leyton Elsaesser and Administrator Cherie Opseth were in attendance at the municipal office and Councillor Kyle Jensen attended via conference call.

**Regrets:** Councillors Ted Boutin and Matt Robertson.

**A quorum being present Reeve Evans called the meeting to order at 8:34 a.m.**

**Councillor Kyle Jensen left the meeting at 10:15 a.m.**

**106-2020 Minutes: Fenner** That the minutes of the regular meeting held on May 6, 2020, be approved as circulated.

*Carried*

**107-2020 Financial Statement: Jensen** That the statement of financial activities and bank reconciliation as at May 31, 2020, be accepted as presented.

*Carried*

**108-2020 Accounts Payable: Elsaesser** That the accounts at June 10, 2020 as per the attached list of Cheques #15257 - #15342 and Other Direct Utility Payments of \$77,902.00 plus payroll in the amount of \$17,773.32 totaling \$95,675.32 be approved.

*Carried*

**109-2020 Correspondence: Njaa** That the following correspondence be accepted as presented:

SARM – Clubroot – Voluntary Soil testing Program

SARM – Leafy Spurge Beetle Collection Days

WSA – Hamlet of Hagen – Precautionary Drinking Water Advisory  
– June 5, 2020

WSA – 2020/21 – Channel Clearing Program

Ministry of Highways – Traffic Count

Ministry of Highways – Hay and Ditch Mowing

SaskPower – Wood Power Pole Inspections May 19 – October 31, 2020

SaskPower – Proposed Work Areas 20278129 & 20278403 & 20278553

Zatlyn Law Office – May 11, 2020 – to Lavoie Stonechild/ Town of Birch Hills  
– Rent

Lavoie Stonechild – May 19, 2020 – to Zatlyn Law Office

– Civic Centre Appraisal

Lavoie Stonechild – May 19, 2020 – to Brunsdon Lawrek & Associates

– Appraisal

Zatlyn Law Office – May 19, 2020 – to Brunsdon Lawrek & Associates

– Appraisal

Struthers Lake Regional Park – Minutes, March 10, 2020

Tammy Forsyth – Resignation from Struthers Lake Board

Triple S Transport – MG 30 base stabilization and dust control

*Carried*

**110-2020 Committee Reports: Fenner** That the following committee reports be accepted as presented and filed with these minutes:

**Invasive Plant Management Committee**

**Health Foundation**

**Fire Department**

**First Responders & EMO**

**Recreation Board**

**Shop & Equipment**

**Employee Relations**

**Rural Crime**

**Proposed Landfill Development**

*Carried*

- 111-2020 **Fire Department Radio: Njaa** That the RM Council approve the RM's 50 percent portion of the cost of a new Icom mobile radio and antenna for the Fire Department as per the quotes presented. *Carried*
- 112-2020 **2020 Budget: Evans** That the 2020 Budget be approved as submitted. *Carried*
- 113-2020 **Speed Restriction on Clearing the Path Road South of Birch Hills: Jensen** That the RM implement a speed restriction on the Clearing the Path Road south of the Town of Birch Hills on the roads east of the following land locations:  
 - Section 5-46-24-W2  
 - Section 8-46-24-W2  
 - Section 17-46-24-W2  
 - Section 20-46-24-W2. *Carried*
- 114-2020 **Federal Gas Tax Fund Program: Fenner** That the RM ratify the electronic resolution from May 13, 2020, to submit an Infrastructure Investment Plan Application for Federal Gas Tax Funding towards the boiler replacement at the RM shop which promotes energy efficiency in the buildings. *Carried*
- 115-2020 **NCRP IIP Application: Njaa** To ratify the electronic resolution from May 14, 2020 that the RM of Birch Hills fully support the grant application being made by the North Central Rural Pipeline Association for the Investing in Canada Infrastructure Program, under the Green Infrastructure Stream: Environmental Quality Application component to change the water meters to an upgraded system. *Carried*
- 116-2020 **MEEP Funding: Fenner** That the RM of Birch Hills submit an application to Municipal Economic Enhancement Program (MEEP) for applicable projects in the RM of Birch Hills. *Carried*
- 117-2020 **Bylaw 03-2020: Fenner** That Bylaw 03-2020 a bylaw to establish a fee for the inspection of buildings be read a first time. *Carried*
- 118-2020 **Bylaw 03-2020: Elsaesser** That Bylaw 03-2020 being a bylaw to establish a fee for the inspection of buildings be read a second time. *Carried*
- 119-2020 **Bylaw 03-2020: Njaa** That Bylaw 03-2020 be given three readings at this meeting. *Carried*
- 120-2020 **Bylaw 03-2020: Evans** That Bylaw 03-2020 being a bylaw to establish a fee for the inspection of buildings be read third time and adopted. *Carried Unanimously*
- 121-2020 **Truck Fill – Key Fob Policy: Njaa** That Council approve the Policy to set the rates for the Truck Fill – Key Fob Payment Method as attached and forming a part of these minutes. *Carried*
- 122-2020 **Clubroot – Crown and Private Corporation Policy: Evans** That Council adopt the Policy to establish biosecurity cleaning measures for Crown Corporations and Private Contractors working on agricultural land in the RM of Birch Hills. *Carried*

**123-2020 Struthers Lake Board: Elsaesser** That Council acknowledges the resignation of Tammy Forsyth from the Struthers Lake Board and that Carter Braaten be appointed as the new representative for the RM of Birch Hills and that Shae Adams be appointed as the alternate representative in the event Carter is unable to attend meetings.

*Carried*

**124-2020 Computer Equipment: Elsaesser** That Council approves the office computer upgrade quote supplied by Munisoft.

*Carried*

**125-2020 Reopening the Municipal Office to the Public: Njaa** That the Municipal Office be reopened to the public effective June 11, 2020, as per the attached notice to the public forming a part of these minutes.

*Carried*

**126-2020 Administrators Vacation Time: Fenner** That the Reeve has the authority to approve the Administrators vacation time.

*Carried*

**127-2020 Channel Clearing and/or Beaver Dam Removal: Njaa** That the RM apply to WSA for funding for Channel Clearing and/or Beaver Dam removal in the following locations:

- NE 3-46-23-W2
- SE 10-46-23-W2
- S ½ 3-46-23-W2
- E ½ 15-46-23-W2
- W ½ 27-46-23-W2
- SW 9-46A-26-W2
- SE 19-46-24-W2
- NE 30-46-24-W2
- SE 30-46-24-W2
- SE 17-46A-25-W2

*Carried*

**128-2020 Quarterly Policing Report: Elsaesser** That the RM of Birch Hills Council acknowledges the Community Policing Report for the term of January to March 31, 2020 as submitted by the Prince Albert RCMP Detachment.

*Carried*

**129-2020 Northern Lights Railway Shares: Evans** That the RM of Birch Hills shall retain ownership of the RM's Class A shares in the Northern Lights Railway.

*Carried Unanimously*

**130-2020 Adjournment: Fenner** That the meeting be adjourned at 12:32 p.m.

*Carried*

Certified correct this 8 day of July, 2020.

  
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Administrator

  
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Reeve