

**RURAL MUNICIPALITY OF BIRCH HILLS NO. 460**  
**June 12, 2019**  
**REGULAR MEETING MINUTES**

**Present:** Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:37 a.m.

**Regrets:** Councillor Matt Robertson.

**113-2019 Minutes: Njaa** That the minutes of the regular meeting held on May 6, 2019, be approved as circulated.

*Carried*

**114-2019 Financial Statement: Jensen** That the statement of financial activities and bank reconciliation as at May 31, 2019, be accepted as presented.

*Carried*

**115-2019 Accounts Payable: Elsaesser** That the accounts as per the attached list of Cheques #14744 - #14788 and Other Direct Utility Payments of \$198,943.02 plus payroll \$16,386.44 totaling \$215,329.46 be approved.

*Carried*

**116-2019 Correspondence: Jensen** That the following correspondence be accepted as presented:

Government of Saskatchewan – 2019-2020 Revenue Sharing  
SaskEnergy – Proposed Work Order

Birch Hills Conservation & Development – AGM Minutes April 17, 2019

Town of Birch Hills – Request for Tax Exemption NW 29-46-24-W2

Town of Birch Hills – First Responders

MNP LLP – 2018 Financial Statements for the Birch Hills & District Recreation Board

Agriculture & Agri-Food Canada – Insect Monitoring

Struthers Lake – Minutes February 28, 2019

Brad Halayka – Ihunter App – with regards to Trespass Legislation

*Carried*

**117-2019 Committee Reports: Njaa** That the following committee reports be accepted as presented and filed with these minutes:

**Invasive Plant Management Committee**  
**Health Foundation**  
**Fire Department**  
**First Responders & EMO**  
**Recreation Board**  
**Shop & Equipment**  
**Employee Relations**  
**Rural Crime**

*Carried*

**Acting Foreman Todd Devenis joined the meeting from 9:00 a.m. – 9:30 a.m. to report on the monthly public works operations.**

**118-2019 2019 Budget: Evans** That the 2019 Budget be approved as submitted.

*Carried*

**119-2019 Bylaw 05-2019: Fenner** That Bylaw 05-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a first time.

*Carried*

**120-2019 Bylaw 05-2019: Elsaesser** That Bylaw 05-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a second time.

*Carried*

*Handwritten signature/initials*

- 121-2019 **Bylaw 05-2019: Jensen** That Bylaw 05-2019 be given three readings at this meeting.  
*Carried Unanimously*
- 122-2019 **Bylaw 05-2019: Njaa** That Bylaw 05-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a third time and adopted.  
*Carried*
- 10:00 a.m. – 11:00 a.m. **Delegate: Curtis West – Proposal for the potential development of a non-hazardous solid waste facility.**
- 123-2019 **Non-Hazardous Solid Waste Facility: Evans** That the RM of Birch Hills supports the concept of a regional non-hazardous solid waste facility development to be located at NE 5-46-23-W2 in accordance with regulatory approval through the Province of Saskatchewan.  
*Carried*
- 124-2019 **Bylaw 06-2019: Njaa** That Bylaw 06-2019 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a first time.  
*Carried*
- 125-2019 **Bylaw 06-2019: Boutin** That Bylaw 06-2019 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a second time.  
*Carried*
- 126-2019 **Bylaw 06-2019: Elsaesser** That Bylaw 06-2019 be given three readings at this meeting.  
*Carried Unanimously*
- 127-2019 **Bylaw 06-2019: Fenner** That Bylaw 06-2019 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a third time and adopted.  
*Carried*
- Councillor Njaa declared a conflict of interest and left the room prior to any discussions regarding the Seasonal Public Works Operator position. Councillor Njaa rejoined the meeting after the discussion was complete.**
- 128-2019 **Seasonal Public Works Operator: Boutin** That the Council for the RM of Birch Hills offer to hire Scott Njaa as a Seasonal Public Works Operator at \$25.00 per hour with municipal benefits to begin after the probationary period has ended.  
*Carried*  
**Councillor Njaa Abstained from voting**
- 129-2019 **Wage Increases: Boutin** That the Council for the RM of Birch Hills increase the wages for Pat Lepine and Brian Evans to be set at \$25.00 per hour retroactively to June 1, 2019 and that Victor Doderai's wage be increased to \$22.00 per hour upon his return to work for 2019.  
*Carried*
- 130-2019 **Tax Title Property Tender: Njaa** That the RM of Birch Hills advertise for sale the Tax Title Property located at Lot 19 Blk/Par 1 Plan No. CM5018 Ext. 0 in the Hamlet of Hagen. The tender must be submitted by a sealed envelope by 12:00 p.m. on Friday, August 9, 2019. The tender will be advertised in the Northeast Sun/Melfort Journal, the Birch Hills Heartbeat and the RM website for a minimum of three weeks prior to the tender opening during the August regular meeting of Council. In the tender it will specify the following:
- The highest bid will not necessarily be accepted; and
  - The awarded tender will be required to bring the condition of the property into a state deemed safe and livable by the Council of the RM of Birch Hills within one year of obtaining the title to the property. These requirements will be specified in the tender.
- Carried*

- 131-2019**     **Participaction Challenge: Evans** That the RM waive their portion of fees for the Civic Centre rental from May 31, 2019 to June 16, 2019 with regards to the community Participaction Challenge. *Carried*
- 132-2019**     **Winding River Colony Inc.: Boutin** That the RM of Birch Hills No. 460 Council approves the Application of Plans under *The Agricultural Operations Act* for a Poultry-Broiler Operation at NE 27-46A-26-W2 as submitted June 3, 2019 subject to meeting the requirements of the Ministry of Government Relations, Community Planning Branch. *Carried*
- 133-2019**     **Traffic Signage Change: Elsaesser** That the yield sign at the east side of NE 8-47-23-W2 on Lake Park Road be replaced with a stop sign and in addition that a new STOP ahead sign be installed to draw awareness to the change of the traffic signage. *Carried*
- 134-2019**     **Pest Control Officers: Evans** That the RM of Birch Hills No. 460 Council appoint the following Plant Health Officers as Pest Control Officers for 2019:  
 - Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki and Colleen Fennig *Carried*
- 135-2019**     **Building Official Appointment: Elsaesser** That the RM of Birch Hills Council appoint the following building officials from BuildTECH Consulting & Inspections Inc. to be the building officials for the RM of Birch Hills No. 460.  
 - Karly Heatcoat, Jeremiah Klauke, Jerry Wytonyk, Chris Gates and Jason Kent *Carried*
- 136-2019**     **Adjournment: Boutin** That the meeting be adjourned at 1:05 p.m. *Carried*

Certified correct this 10 of July, 2019.

  
 \_\_\_\_\_  
 Administrator

  
 \_\_\_\_\_  
 Reeve