

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

April 10, 2019

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson, Leyton Elsaesser and Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:33 a.m.

64-2019 Minutes: Njaa That the minutes of the regular meeting held on March 8, 2019, be approved as circulated.

Carried

65-2019 Financial Statement: Boutin That the statement of financial activities and bank reconciliation as at March 31, 2019, be accepted as presented.

Carried

66-2019 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #14666 - #14707 and Other Direct Utility Payments of \$72,179.34 plus payroll \$13,476.64 totaling \$85,655.98 be approved.

Carried

67-2019 Correspondence: Robertson That the following correspondence be accepted as presented:

SaskPower – Proposed Work East of Hagen

Struthers Lake – Minutes – Jan. 23, 2019

Lavoie Stonechild – Re: Civic Centre

Carried

8:43 a.m. In Camera: Jensen That Council move in camera to discuss financial matters.

9:07 a.m. In Camera: Evans That the regular meeting of Council be reconvened.

68-2019 Committee Reports: Boutin That the following committee reports be accepted as presented and filed with these minutes:

Invasive Plant Management Committee

Health Foundation

Fire Department

First Responders & EMO

Recreation Board

Shop & Equipment

Employee Relations

Rural Crime

Carried

69-2019 2018 Annual Financial Statement: Evans That the 2018 Annual Financial Statement be accepted as presented.

Carried

Councillor Elsaesser declared a conflict of interest with regards to the Building Permit Application for Xplornet Communications Inc. and abstained from voting on the permit.

70-2019 Building Permit Application: Robertson That the RM Council issue a Building Permit to Xplornet Communications Inc. to construct a 150' self-supporting CSA approved communications tower at SW 12-48-24A-W2 subject to obtaining the engineered drawings for the tower and any other legislative requirements necessary.

Carried

71-2019 Permit to Demolish Residence: Fenner That the Council for the RM of Birch Hills approves the Permit to Demolish the previous residence at NW 27-46-23-W2 and waives the deposit fee of \$1,000.

Carried

- 72-2019 **Brancepeth Inspection: Fenner** That the water and sewer inspection reports for the Hamlet of Brancepeth from the Water Security Agency be accepted as presented and filed.
Carried
- 73-2019 **MasterCard: Jensen** That the Council for the RM of Birch Hills No. 460 authorizes the Administrator, Reeve & Deputy Reeve to apply for a MasterCard with a \$5,000.00 credit limit for the purpose of making payment for municipal expenditures which require payment by credit card. This credit card will replace the Global Payments MasterCard which is being discontinued in May of 2019.
Carried
- Councillor Elsaesser declared a conflict of interest and abstained from the discussion and voting on Bylaw 02-2019.**
- 74-2019 **Bylaw 02-2019: Fenner** That Bylaw 02-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a first time.
Carried
- 75-2019 **Bylaw 02-2019: Njaa** That Bylaw 02-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a second time.
Carried
- 76-2019 **Bylaw 02-2019: Jensen** That Bylaw 02-2019 be given three readings at this meeting.
Carried Unanimously
- 77-2019 **Bylaw 02-2019: Evans** That Bylaw 02-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a third time and adopted.
Carried
- 78-2019 **Bylaw 03-2019: Boutin** That Bylaw 03-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a first time.
Carried
- 79-2019 **Bylaw 03-2019: Fenner** That Bylaw 03-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a second time.
Carried
- 80-2019 **Bylaw 03-2019: Elsaesser** That Bylaw 03-2019 be given three readings at this meeting.
Carried Unanimously
- 81-2019 **Bylaw 03-2019: Robertson** That Bylaw 03-2019 being a bylaw to provide for the closing and leasing of a municipal road be read a third time and adopted.
Carried
- 82-2019 **Crime Stoppers Program: Evans** That the RM contributes \$200 to the voluntary sponsorship crime stoppers program.
Carried
- 83-2019 **Tridem Trailer: Jensen** That the RM Council approve the purchase of a new 2020 Arne's Tridem Advantage Cross Gate Hopper trailer from Maxim in the amount of \$68,946.54.
Carried
- 84-2019 **Financing For Office Building: Evans** That the RM was the successful bidder on the Office Building located at Lot 11, Block 3, Plan H982 Ext. 0 in the Town of Birch Hills, Saskatchewan. The Council for the RM hereby authorizes the Administrator to arrange financing at Affinity Credit Union in the sum of \$150,000.00 over a three year period at a fixed interest rate of 3.69% and the balance owing less the deposit fee will be paid out of the general account.
Carried

85-2019 Joint Facility Statement: Elsaesser That the RM remit payment to the Town of Birch Hills for the Joint Facility Statement for the portion of which we have received the actual General Ledger for verification of costs and revenues. The actual General Ledger has now been provided for the Civic Centre operations which were obtained through legal means, however the Town has not provided the actual General Ledger for the Birch Hills Fire and Rescue Department Operations to date despite the multiple requests for the data, other than for the fire department wages. Once the RM receives the actual General Ledger for the Birch Hills Fire and Rescue Department Operations including revenues and expenditures and has the opportunity to verify the data the RM will issue the payment accordingly.

Carried Unanimously

86-2019 Office Printer: Robertson That the RM purchase a new office printer from Success Office Systems with the guaranteed maintenance agreement.

Carried

87-2019 APAS Transitional Membership: Jensen That the RM purchase a Transitional Membership with APAS for the year 2019.

Carried

88-2019 Hagen Annual Meeting: Njaa That the annual meeting minutes from the Organized Hamlet of Hagen be accepted as presented.

Carried

89-2019 Office Renovations: Evans That the RM tender the office renovations at the new office building by invitation. The sealed tenders will be opened at the May 6, 2019 regular meeting of Council.

Carried

90-2019 First Responders: Njaa That the RM approve the restocking of the First Responders supplies for the two shared bags of the new First Responders.

Carried

10:15 a.m. – 10:52 a.m. Delegate: Bill Prybylski – APAS

91-2019 May Regular Meeting: Njaa That the May regular meeting of Council be changed to May 6, 2018.

Carried

92-2019 Public Works Interview: Evans That the Employee Relations Committee conduct an interview for the Foreman/Public Works position and may present an offer of employment if agreed by Council.

Carried

Councillors Jensen and Elsaesser left the meeting at 10:54 a.m.

11:06 a.m. – 11:30 a.m. Delegate: Leah Tallis – Farm Stewardship Program


93-2019 Adjournment: Boutin That the meeting be adjourned at 11:37 p.m.

Carried

Certified correct this 6th of May, 2019.



Administrator



Reeve