

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

December 12, 2018

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:36 a.m.

Regrets: Councillor Matt Robertson.

215-2018 Minutes: Jensen That the minutes of the regular meeting held on November 8, 2018, be approved as circulated.

Carried

216-2018 Financial Statement: Boutin That the statement of financial activities and bank reconciliation as at November 30, 2018, be accepted as presented.

Carried

217-2018 Accounts Payable: Fenner That the accounts as per the attached list of Cheques #14503 - #14540 and Other Direct Utility Payments of \$137,981.36 plus Payroll \$12,531.00 totaling \$150,512.36 be approved.

Carried

218-2018 Correspondence: Elsaesser That the following correspondence be accepted as presented:

Government of Canada – Minister of Transport – Hudson Bay Rail Line & Port of Churchill

Government of Saskatchewan – Results of Trespass Survey

SARM – Provinces changes to Trespass Legislation

SARM – Asset Management Funding Announcement

NCTPC Workshop – Birch Hills, Thursday, February 28, 2019

Town of Birch Hills – Joint Meeting Response Dec. 6, 2018

Tammy Forsyth, Struthers Lake Representative – Donation

MA Inspections – National Energy Code for Buildings

RM of Buckland – Community Safety Officer

NCAA – Funding Request

Gravelock – Soil Consolidation Aid

Carried

219-2018 Committee Reports: Jensen That the following committee reports be accepted as presented and filed with these minutes:

Highway 25

Invasive Plant Management Committee

Health Foundation

Fire Department

First Responders & EMO

Recreation Board

Shop & Equipment

Employee Relations

Rural Crime

Carried

220-2018 Budgetary Adjustments for 2018: Fenner That the Council for the RM of Birch Hills No. 460 authorizes the Administrator to make budgetary adjustments to General Government Accounting Fees, General Government Other and to Transportation Services to reflect the current years expenditures.

Carried

221-2018 Bylaw 06-2018: Njaa That Bylaw 06-2018 being a Bylaw to enter into an agreement with the Town of Birch Hills to establish the Birch Hills Fire and Rescue Department be read a first time.

Carried

- 222-2018 Bylaw 06-2018: Elsaesser** That Bylaw 06-2018 being a Bylaw to enter into an agreement with the Town of Birch Hills to establish the Birch Hills Fire and Rescue Department be read a second time.
Carried
- Council had two readings of Bylaw 06-2018 and chose to table the bylaw as they needed to research further as to whether or not the Fire Department should be established as a 'volunteer' Fire Department.
- 223-2018 Bylaw 07-2018: Jensen** That Bylaw 07-2018 being a Bylaw to provide for assessing and levying the cost of fire prevention, suppression and emergency response services be read a first time.
Carried
- 224-2018 Bylaw 07-2018: Fenner** That Bylaw 07-2018 being a Bylaw to provide for assessing and levying the cost of fire prevention, suppression and emergency response services be read a second time.
Carried
- 225-2018 Bylaw 08-2018: Boutin** That Bylaw 08-2018 being a Bylaw to provide for charging call out fees for false alarms be read a first time.
Carried
- 226-2018 Bylaw 08-2018: Jensen** That Bylaw 08-2018 being a provide for charging call out fees for false alarms be read a second time.
Carried
- 227-2018 Security Camera Surveillance Policy: Fenner** That the Council for the RM of Birch Hills No. 460 adopt the Security Camera Surveillance Policy as presented.
Carried
- 228-2018 SARM Insurance: Elsaesser** That the Rural Municipality of Birch Hills No. 460 proceed with the renewal of the Employee Benefits & Disability Plan and Property Self-Insurance Program through SARM.
Carried
- 229-2018 Building Permit: Elsaesser** That the building permit application from Kelly Birkland to build an addition on the existing dwelling at land location PT SW25-47A-24-W2 be acknowledged and approved.
Carried
- 230-2018 Auditor: Jensen** That the firm Ingram & Yeadon Accountants be appointed as auditors for the 2018 fiscal year and further that the engagement letter is accepted for the same.
Carried
- 231-2018 Fire Department: Njaa** That the RM of Birch Hills Council authorizes the purchase of the RM's fifty percent portion of the SCBA tanks for the Birch Hills Volunteer Fire and Rescue Department.
Carried
- 232-2018 First Responders: Evans** That the RM of Birch Hills Council authorizes the RM's fifty percent portion of the purchase of First Responders jackets for all current and future active First Responders in the Rural Municipality of Birch Hills No. 460 and Town of Birch Hills.
Carried
- 233-2018 Weed Inspector Annual Report: Njaa** That the 2018 Weed Inspector Annual Report be acknowledged as submitted and filed.
Carried
- 234-2018 Prairie Mapping: Elsaesser** That the RM of Birch Hills enter into a contract with Prairie Mapping for the municipal maps.
Carried



10:38 a.m. In Camera: Evans That Council move in camera to discuss correspondence from the Town of Birch Hills and lots for sale.

Carried

11:07 a.m. – 11:18 a.m. Councillor Kyle Jensen declared a conflict of interest and excused himself from council chambers prior to Council reviewing the offer to purchase property for sale. Council chose to table the offer to purchase until a later date.

11:26 a.m. In Camera: Evans That the regular meeting of Council be reconvened.

Carried

235-2018 Adjournment: Boutin That the meeting be adjourned at 11:40 a.m.

Carried

Certified correct this 9th of January, 2019.



Administrator



Deputy Reeve