

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

July 11, 2018

REGULAR MEETING MINUTES

**Present:** Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:34 a.m.

**125-2018 Minutes: Njaa** That the minutes of the regular meeting held on June 13, 2018, be approved as circulated.

*Carried*

**126-2018 Financial Statement: Robertson** That the statement of financial activities and bank reconciliation as at June 30, 2018, be accepted as presented.

*Carried*

**127-2018 Accounts Payable: Elsaesser** That the accounts as per the attached list of Cheques #14295 - #14334 and Other Direct Utility Payments of \$76,247.08 plus payroll \$16,581.38 totaling \$92,828.46 be approved.

*Carried*

**128-2018 Correspondence: Boutin** That the following correspondence be accepted as presented:

SARM – SaskPower – Smart Power Grid

SARM – Working toward Rural Crime Watch Association being developed

Government of Saskatchewan – Infrastructure Investment Plan

- Application for funding has been received

Government of Saskatchewan – Ministry of Highways – Overweight Vehicles

Armtec-Canada Culvert – Canada Culvert has acquired the Armtec Steel Drainage Division

Canadian Agricultural Partnership – Farm Stewardship Program

*Carried*

**129-2018 Committee Reports: Jensen** That the following committee reports be accepted as presented and filed with these minutes:

**Highway 25**

**Invasive Plant Management Committee**

**Health Foundation**

**Fire Department**

**First Responders & EMO**


**Recreation Board**

**Shop & Equipment**

**Employee Relations**

**Rural Crime**

*Carried*

**9:30 – 10:49 a.m. Delegate:**  **Sgt. Lyle Korczak, RCMP**

**130-2018 Confirmation of the Assessment Roll: Fenner** That the RM acknowledge the confirmation of the 2018 Assessment Roll by SAMA.

*Carried*

**131-2018 Rescind and Replace Resolution 119-2018: Evans** That the RM of Birch Hills No. 460 Council rescind resolution 119-2018 and replace it with the following. That the RM of Birch Hills No. 460 Council hire Dallas McNabb as the Summer Student for 2018. The wage for the position will be \$17.00 per hour and in addition to the hourly wage he will receive up to \$250.00 towards the purchase of CSA approved safety wear as per the Safety Allowance Policy.

*Carried*

**132-2018 Electrical Tender: Elsaesser** That the tender to perform electrical installation in the Cold Storage building be awarded to Peak Electric.

*Carried*

**133-2018 Tax Rates: Evans** That the Council of the RM of Birch Hills No. 460 approve the following Tax Rates for the 2018 year:

**Mill Rate**

- Municipal Mill Rate set at - 7.39
- Hamlet of Brancepeth Mill Rate - 5.5
- Hamlet of Hagen Mill Rate - 9.4

**Conservation and Development Tax Levy**

- Birch Hills Conservation & Development
  - o Peonan Creek - \$0.55/acre
  - o Cromartie Creek - \$1.00/acre
  - o Art Head Lateral - \$1.50/acre
- St. Louis Conservation & Development - \$0.25/acre

**Saskatchewan Rivers School Division No. 119**

- Agricultural Property - 1.43 mills
- Residential Property - 4.12 mills
- Commercial/Industrial - 6.27 mills
- Resource (oil and gas, mines and pipelines) - 9.68 mills

*Carried*

**134-2018 Mill Rate Factor Bylaw: Elsaesser** That Bylaw 03-2018 being a Bylaw to establish Mill Rate Factors be read a first time.

*Carried*

**135-2018 Mill Rate Factor Bylaw: Robertson** That Bylaw 03-2018 being a Bylaw to establish Mill Rate Factors be read a second time.

*Carried*

**136-2018 Mill Rate Factor Bylaw: Njaa** That Bylaw 03-2018 being a Bylaw to establish Mill Rate Factors be given three readings at this meeting.

*Carried Unanimously*

**137-2018 Mill Rate Factor Bylaw: Jensen** That Bylaw 03-2018 being a Bylaw to establish Mill Rate Factors be read a third time and adopted.

*Carried*

**138-2018 Minimum Tax Bylaw: Njaa** That Bylaw 04-2018 being a Bylaw to provide for a Minimum Tax in the Hamlet of Hagen be read a first time.

*Carried*

**139-2018 Minimum Tax Bylaw: Boutin** That Bylaw 04-2018 being a Bylaw to provide for a Minimum Tax in the Hamlet of Hagen be read a second time.

*Carried*

**140-2018 Minimum Tax Bylaw: Fenner** That Bylaw 04-2018 being a Bylaw to provide for a Minimum Tax in the Hamlet of Hagen be given three readings at this meeting.

*Carried Unanimously*

**141-2018 Minimum Tax Bylaw: Jensen** That Bylaw 04-2018 being a Bylaw to provide for a Minimum Tax in the Hamlet of Hagen be read a third time and adopted.

*Carried*

**142-2018 Minimum Tax Cancellation: Njaa** That the Municipality cancel the Minimum Tax applied in Hagen to the following:

- **Roll No.** 1044 Lots 5-6 Block 1 \$580.45
- **Roll No.** 1060 Lot 15 Block 1 \$569.92

*Carried*

**143-2018 Vacation Approval: Elsaesser** That the Acting Administrator be approved vacation time for August 10<sup>th</sup> and August 15, 2018.

*Carried*

**144-2018**      **Vacation Approval: Fenner** That the Acting Foreman be approved vacation time for November 18 - 24, 2018

*Carried*

**145-2018**      **Pest Control Officers: Evans** That the RM of Birch Hills No. 460 Council appoint the following Plant Health Officers as Pest Control Officers for 2018:  
- Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki and Colleen Fennig

*Carried*

**146-2018**      **Subdivisions Approval: Evans** That the RM approve the following subdivision subject to meeting the requirements of the Community Planning Branch and subject to an approved surface drainage plan by the RM of Birch Hills No. 460 Council:  
- E ½ 21-46-24-W2

*Carried*

**147-2018**      **Struthers Lake Regional Park: Evans** That the Council for the RM of Birch Hills No. 460 appoint Tammy Forsyth to be a representative on the Struthers Lake Regional Park Board.

*Carried*

**Mathew Njaa declared a conflict of interest and abstained from all discussions and voting in regards to hiring Scott Njaa to be the Scraper Operator for 2018.**

**148-2018**      **Scraper Operator: Jensen** That the Council for the RM of Birch Hills No. 460 hire Scott Njaa to operate the scraper on a casual basis at \$26.00 per hour for the 2018 year.

*Carried*

**12:12 p.m.**      **In Camera: Evans** That Council move in camera.

*Carried*

**12:25 p.m.**      **In Camera: Evans** That the regular meeting of Council be reconvened.

*Carried*

**149-2018**      **Adjournment: Boutin** That the meeting be adjourned at 12:45 p.m.

*Carried*

Certified correct this 8<sup>th</sup> of August, 2018.

  
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Administrator

  
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Reeve