

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

May 4, 2018

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:30 a.m.

Regrets: Councillor Matt Robertson.

80-2018 Minutes: Jensen That the minutes of the regular meeting held on April 13, 2018, be approved as circulated.

Carried

81-2018 Financial Statement: Fenner That the statement of financial activities and bank reconciliation as at April 30, 2018, be accepted as presented.

Carried

82-2018 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #14213 - #14237 and Other Direct Utility Payments of \$23,381.05 plus payroll \$11,340.06 totaling \$34,721.11 be approved.

Carried

83-2018 Correspondence: Njaa That the following correspondence be accepted as presented:

SARM – Canadian Transportation Act Review

NCTPC – Minutes April 20, 2018 & May 1, 2018

Community Economic Development Forum – Prince Albert, May 8, 2018

MA Inspections – Formal Certificate of Appointment

Carried

84-2018 Committee Reports: Evans That the following committee reports be accepted as presented and filed with these minutes:

Highway 25

Invasive Plant Management Committee

Health Foundation

Fire Department

First Responders & EMO

Recreation Board

Shop & Equipment

Employee Relations

Rural Crime

Carried

85-2018 Security Cameras: Elsaesser That the Council for the RM of Birch Hills No. 460 designate the authority to the Rural Crime Watch Committee to purchase security systems for the RM shop, the Brancepeth waterplant and the Hagen waterplant at their discretion.

Carried

86-2018 Spring Weight Restrictions: Evans That the Council for the RM of Birch Hills No. 460 remove all Spring Weight Restrictions road bans on municipal roads for spring of 2018.

Carried

87-2018 EMO Committee: Evans That the Council for the RM of Birch Hills No. 460 appoint Brent Fenner to the EMO and First Responders Committee as an additional member for the committee.

Carried

88-2018 Struthers Lake Regional Park: Evans That the Council for the RM of Birch Hills No. 460 appoint Brian Ross to be a representative on the Struthers Lake Regional Park Board.

Carried

- 89-2018 **Brancepeth Annual Meeting: Fenner** That the annual meeting minutes from the Organized Hamlet of Brancepeth be accepted as presented.
Carried
- 90-2018 **Bylaw 02-2018: Evans** That Bylaw 02-2018 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Brancepeth be read a first time.
Carried
- 91-2018 **Bylaw 02-2018: Fenner** That Bylaw 02-2018 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Brancepeth be read a second time.
Carried
- 92-2018 **Bylaw 02-2018: Jensen** That Bylaw 02-2018 be given three readings at this meeting.
Carried Unanimously
- 93-2018 **Bylaw 02-2018: Njaa** That Bylaw 02-2018 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Brancepeth be read a third time and adopted.
Carried
- 94-2018 **FCM Funding Application: Jensen** Be it resolved that the Council of the RM of Birch Hills No. 460 directs the Acting Administrator to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program to develop an Asset Management Plan for the RM of Birch Hills No. 460. Be it therefore resolved that the RM of Birch Hills No. 460 commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
- **Data Collection & Condition Assessment of Linear Assets**
 - **Asset Mapping**
 - **Asset Management Plan**
- Be it further resolved that the RM of Birch Hills No. 460 commits \$13,500.00 from its budget toward the costs of this initiative.
Carried
- 95-2018 **AMHL: Njaa** That the Council for the RM of Birch Hills No. 460 designate Cherie Opseth to be the AMHL agent for the RM of Birch Hills.
Carried
- 96-2018 **2018 Education Property Tax Mill Rates: Elsaesser** That the Council for the RM of Birch Hills No. 460 acknowledges the 2018 Confirmed Education Property Tax Mill Rates.
Carried
- 97-2018 **SARM Employee Dental Coverage: Boutin** That the Council for the RM of Birch Hills No. 460 increase the Employee Dental coverage from Level 2 to Level 5 coverage effective immediately.
Carried
- Councillor Kyle Jensen made a declaration that his family has an interest in gravel and declared a conflict of interest prior to the Spring Gravel Haul tender opening and he left the meeting prior to any discussions pertaining to the Spring Gravel Haul tenders.
- 10:52 a.m. **In Camera: Evans** That Council move in camera to discuss the gravel tenders submitted.
Carried
- 11:07 a.m. **In Camera: Fenner** That the regular meeting of Council be reconvened.
Carried

98-2018 Tender Award: Evans That the Summer Gravel Haul tender from Jensen Sand & Gravel Ltd. be accepted as submitted and attached to and forming part of these minutes.

Carried

99-2018 Quarterly RCMP Report: Boutin That the Council for the RM of Birch Hills No. 460 acknowledge the quarterly policing report from January to March of 2018.

Carried

Councillor Ted Boutin brought to the attention of Council that a previous private PDAP claim at legal land location SE 08-46A-26-W2 processed in 2013 is having a recurrence of the culverts being washed out on his personal driveway which is the only access to his residence. The Acting Administrator will review the 2013 documentation pertaining to this site in an effort to assist the new owner of the property.

100-2018 Adjournment: Boutin That the meeting be adjourned at 11:27 p.m.

Carried

Certified correct this of June, 2018.



Administrator



Reeve