

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

April 13, 2018

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Matt Robertson, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:40 a.m.

Regrets: Councillor Ted Boutin.

58-2018 Minutes: Fenner That the minutes of the regular meeting held on March 21, 2018, be approved as circulated.

Carried

59-2018 Financial Statement: Robertson That the statement of financial activities and bank reconciliation as at March 31, 2018, be accepted as presented.

Carried

60-2018 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #14188 - #14212 and Other Direct Utility Payments of \$40,782.82 plus payroll \$7,059.81 totaling \$47,842.63 be approved.

Carried

61-2018 Correspondence: Jensen That the following correspondence be accepted as presented:
Birch Hills Fire Department – Minutes
NCTPC – February Minutes
Farm & Food Care

Carried

62-2018 Committee Reports: Jensen That the following committee reports be accepted as presented and filed with these minutes:

**Highway 25
Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime**

Carried

**9:55 – 10:45 a.m. Delegate: Samantha Mark, Prairie Wild Consulting
Community Planning**

Joined the meeting to provide information on Community Planning and the services they provide in regards to developing an Official Community Plan.

10:50 a.m. Councillor Robertson declared a conflict of interest and left the meeting prior to discussions regarding purchasing new mowing equipment.

11:00 a.m. Councillor Robertson returned to the meeting. No equipment will be purchased at this time.

63-2018 2017 Annual Financial Statement: Evans That the 2017 Annual Financial Statement be accepted as presented.

Carried

64-2018 RMAA Convention: Elsaesser That the Acting Administrator be authorized to attend the Annual Convention in Regina May 14-17, 2018.

- 65-2018** **Bylaw 01-2018: Njaa** That Bylaw 01-2018 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a first time.

Carried
- 66-2018** **Bylaw 01-2018: Fenner** That Bylaw 01-2018 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a second time.

Carried
- 67-2018** **Bylaw 01-2018: Jensen** That Bylaw 01-2018 be given three readings at this meeting.

Carried Unanimously
- 68-2018** **Bylaw 01-2018: Elsaesser** That Bylaw 01-2018 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a third time and adopted.

Carried
- 69-2018** **Asset Management Plan: Evans** That the RM proceed with scope item #2 of the proposal submitted by Catterall & Wright to assist in the application process to FCM Funding Offer Application to develop an Asset Management Plan.

Carried
- 70-2018** **Subdivision Approval: Robertson** That the RM approve the subdivision of SE 14-46A-26-W2 subject to meeting the requirements of the Community Planning Branch.

Carried
- 71-2018** **Building Permit: Fenner** That the building permit application from Bob Korolischuk to build an addition to his residence on lots 21-23 Block 2 Plan AG 2065 in the Hamlet of Brancepeth be acknowledged and approved.

Carried
- 72-2018** **Civic Address Change: Fenner** That the following Civic Addresses in the hamlet of Brancepeth approved by Emergency Management & Fire Safety be changed as follows:

<u>Legal Land Description</u>	<u>Previous Civic Address</u>	<u>New Civic Address</u>
Lot 17 Block 1 Plan AG2065	#6 First Street West	#5 Railway Avenue
Lot N Plan 101902036	#2 First Street West	#1 First Avenue

Carried
- 73-2018** **Military Service Recognition Book: Elsaesser** That the RM show support and recognition of our Veteran's in the annual Military Service Recognition Book by sponsoring a black and white business card size ad.

Carried
- 74-2018** **Official Community Plan: Jensen** That the RM enter into contract with Prairie Wild Consulting to develop an Official Community Plan as per contract amount of \$15,500.00 plus GST.

Carried
- 75-2018** **Administrative Vacation: Evans** That the Acting Administrator be approved to have the following days as vacation time:
 - May 18 and July 3 – 5, 2018

Carried
- 76-2018** **Summer Gravel Haul: Fenner** That the Acting Administrator send invitational tenders to local gravel haulers. The RM reserves the right to haul the municipal gravel if or when the public works staff is available which is at the discretion of council. The tender closing date is 12:00 noon on May 1, 2018.

Carried

77-2018 **May Regular Meeting: Evans** That the May regular meeting of Council be changed to May 4, 2018.

Carried

11:46 a.m. **In Camera: Evans** That Council move in camera to discuss the Civic Centre Agreement and the original lease agreement with Mel Evans.

Carried

Reeve Evans declared a conflict of interest and left the meeting at 1:30 p.m. prior to the discussions pertaining to the original lease agreement with Mel Evans in the Hamlet of Hagen.

Deputy Reeve Elsaesser chaired the remainder of the meeting.

1:45 p.m. **In Camera: Elsaesser** That the regular meeting of council be reconvened.

Carried

78-2018 **Hagen Dugout: Njaa** That the Council of the RM of Birch Hills No. 460 hereby agrees to contract Clunie Consulting to measure the dirt pile which was removed to create the dugout in the original lease agreement with Mel Evans on NW 3-46A-25-W2.

Carried

79-2018 **Adjournment: Elsaesser** That the meeting be adjourned at 1:50 p.m.

Carried

Certified correct this 4th of May, 2018.



Administrator



Reeve