

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

March 21, 2018

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:36 a.m.

Regrets: Councillors Kyle Jensen and Matt Robertson.

42-2018 Minutes: Boutin That the minutes of the regular meeting held on February 14, 2018, be approved as circulated.

Carried

43-2018 Financial Statement: Fenner That the statement of financial activities and bank reconciliation as at February 28, 2018, be accepted as presented.

Carried

44-2018 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #14145 - #14187 and Other Direct Utility Payments of \$99,851.49 plus payroll \$16,397.37 totaling \$116,248.86 be approved.

Carried

45-2018 Correspondence: Njaa That the following correspondence be accepted as presented:

SARM – 2018 Federal Budget
SARM – CPTPP - Trade Agreement
SARM – Ministry of Highway - Tendering ditch mowing Feb. 26 – March 21
SARM – Improvements to 2018 Crop Insurance Program
SARM – Concerns for Agriculture Sector
SARM – Turn in Poachers & Polluters
SARM – PST exemption reinstated for Health Insurance
Government of Saskatchewan – Improvements to 2018 Crop Insurance
SCIC – 2018 Crop Insurance Program
Town of Birch Hills – Disconnecting Hall Phone
SaskEnergy – Pipeline Inspection Notification
SaskPower – Construction Map for upgrade
SaskPower – Underground installation – NW 23-46-24-W2
NCTPC – Annual Meeting - April 19 – Blain Lake
Jason Kent, Main Inspections – Shipping Containers
GL Mobile – Crime Watch – security cameras
Clifton – Groundwater Monitoring – Landfills and Lagoons
Community Futures Sagehill – Cannabis in the Workplace – Workshop
Ecogenx – Dallon Leger – Grain bag removal & recycling update
Engineered Pipe Group

Carried

46-2018 Committee Reports: Boutin That the following committee reports be accepted as presented and filed with these minutes:

Highway 25
Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime

Carried

9:30 – 10:07 a.m. Delegate: Carolyn Mathison, Catterall & Wright,
Consulting Engineers

Joined the meeting to provide information on Municipal Asset Management Planning and the services they provide in regards to consultation and developing the an Asset Management Plan.

10:07 – 11:01 a.m. Delegates: Richard Porter and Henry Gareau, NCTPC
Reeve Emile Boutin, RM of St. Louis

Joined the meeting to discuss Highway 25.

47-2018 **Abandonment of Roadway: Elsaesser** That the council of the RM of Birch Hills authorizes the abandonment of the Fort a la Corne Trail Roadway, Road Plan No. H-113, Registered Plan No. U3020, Legal Land Description NE 11-48-23-W2. This proposed abandonment will not affect access of other property owners in the area, and no public utilities above or below the ground will be affected by the transfer. The old road will be transferred back to the adjacent land owners, who are in agreement to the transfer.

Carried

48-2018 **Authorization to Purchase Covered Trailer: Evans** That authorization be given to Deputy Reeve Elsaesser to act on behalf of the RM to either purchase a used covered trailer from Murphy Excavating or to purchase a new covered trailer from Flaman for a maximum of \$6,995.00 plus taxes.

Carried

49-2018 **Asset Management Plan Training: Evans** That the Acting Administrator attend the Asset Management Plan training in Melfort March 28, 2018.

Carried

50-2018 **Brancepeth Inspection: Evans** That the water and sewer inspection reports for the Hamlet of Brancepeth from the Water Security Agency be accepted as presented and filed. The RM acknowledges the notations that require more attention identified in the inspection report and will notify the Hamlet board accordingly.

Carried

51-2018 **Birch Hills Grad 2018 Donation: Evans** That the RM make a donation of \$112.50 to the Birch Hills Grad 2018 towards the Civic Centre rental fee for the grad banquet to be held Wednesday, June 27, 2018.

Carried

52-2018 **Subdivision Approval: Elsaesser** That the RM approve the subdivision of SE PT 19-48-23-W2 subject to meeting the requirements of the Community Planning Branch.

Carried

53-2018 **Trailer Approval: Njaa** That the RM approve of a work camp style trailer to be set up on SW 21-46-24-W2 pending the completion of the building and development application form and subject to the requirements set out by the Municipal Building Bylaws.

Carried

54-2018 **Global Payments MasterCard Policy: Elsaesser** That the Global Payments MasterCard Policy be approved and adopted as presented.

Carried

55-2018 **Snow Clearing Fees Exemption Policy: Evans** That the Snow Clearing Fees Exemption Policy be approved and adopted as presented.

Carried

12:05 p.m. **In Camera: Evans** That council move in camera to discuss the quotes submitted for the purchase of a new mower flexarm.

Carried

12:37 a.m. **In Camera: Evans** That the regular meeting of council be reconvened.

Carried

56-2018 **Hagen Annual Meeting: Njaa** That the annual meeting minutes from the Organized Hamlet of Hagen be accepted as presented.

Carried

Reeve Evans declared a conflict of interest and left the meeting at 12:44 p.m. prior to the discussions pertaining to the original lease agreement with Mel Evans in the Hamlet of Hagen.

The Deputy Reeve chaired the remainder of the meeting.


57-2018 **Adjournment: Elsaesser** That the meeting be adjourned at 12:56 p.m.

Carried

Certified correct this 13th of April, 2018.



Administrator



Reeve