

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

February 14, 2018

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Reeve Evans called the meeting to order at 8:37 a.m.

Councillor Matt Robertson joined the meeting at 9:50 a.m.

24-2018 Minutes: Njaa That the minutes of the regular meeting held on January 10, 2018 be approved as circulated.

Carried

25-2018 Financial Statement: Boutin That the statement of financial activities and bank reconciliation as at January 31, 2018, be accepted as presented.

Carried

26-2018 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #14096 - #14144 and Other Direct Utility Payments of \$187,206.82 plus payroll \$12,106.14 totaling \$199,312.96 be approved.

Carried

27-2018 Correspondence: Fenner That the following correspondence be accepted as presented:

SARM – Bridges & Culverts
SARM – WSP – Bridge Inspection Reports
SARM – Terry Hoeving – explanation of CTP funding received
SARM – Terry Hoeving – explanation of funding delay - Coxby CTP
SARM – Congratulations to Premier Scott Moe
SARM – Grahams Tire in Regina – sale on grader tires
Town of Birch Hills – Joint Facility Statement
Town of Birch Hills – Response to Sewage Discharge letter
Birch Hills Fire Department - Minutes
SaskPower – Proposed New Pole in the RM Right of Way
Meridian Surveys – Progress on Title for Roadway – NE 11-48-23-W2
Affinity Credit Union – New Fees – our rates remain as per contract
North Central Workshop – February 27 – March 1, 2018 – Birch Hills
North Central Transportation Planning Committee - Minutes
APAS – Conference March 27, 2018 in Saskatoon
Fire Department - Minutes
Hudson Bay Route Association – Proposed Bylaw change
Farm World – Sales Flyer
RedHead Equipment – Invitation to Booth at SARM Convention
AMEC – Invitation to Booth at SARM Convention
Cypher Environmental – Invitation to Booth at SARM Convention
Prairie Steel Products – Invitation to Booth at SARM Convention
WHMIS – Employees must have WHMIS training prior to Dec. 31, 2018
WHMIS – Safety Pillars APP
Double D Contracting & Construction Ltd. - Brochure
Blue Tooth for Graders
APAS – Transitional Member - 12 months at a trial rate of \$2,018.00
Karl Kennett – Pipe for Sale - to replace culverts for road crossings

Carried



28-2018 **Committee Reports: Njaa** That the following committee reports be accepted as presented and filed with these minutes:
Highway 25
Invasive Plant Management Committee
Health Foundation
Fire Department
First Responders & EMO
Recreation Board
Shop & Equipment
Employee Relations
Rural Crime

Carried

9:30 – 10:15 a.m. Delegates: Derek Smith, Flaman
Reagan Roszell, Schulte Industries Ltd.

Joined the meeting to provide information on Schulte Mowers. Derek Smith did not provide any quotes at this time but will be providing pricing in the near future.

Councillor Robertson declared a conflict of interest in regards to discussions pertaining to purchasing mowing equipment for the RM of Birch Hills and submitted a quote on behalf of Farm World for a Schulte Mower.

10:20 – 10:53 a.m. Delegates: Richard Porter and Henry Gareau, NCTPC
Mike Guitard, Department of Highways
Reeve Emile Boutin, RM of St. Louis
Councillor Kelly Njaa, RM of St. Louis

Joined the meeting to discuss Highway 25.

29-2018 **Rescind Resolution 213-2017: Fenner** That the RM rescind resolution 213-2017 as we do not require the additional 1,000 cubic yards of gravel as the original gravel tender of 10,000 cubic yards is sufficient.

Carried

30-2018 **Mulching and Cat Work: Elsaesser** That the RM council ratify phone resolution from January 23, 2018, to award the tender for mulching and miscellaneous cat work be awarded to Murphy Excavating.

Carried

31-2018 **Birch Hills Minor Sports Donation: Njaa** That the RM make a donation of \$112.50 to the Birch Hills Minor Sports towards the Civic Centre rental fee for a fundraiser that was held on February 9, 2018.

Carried

32-2018 **Birch Hills Fire Department Donation: Jensen** That the RM make a donation of \$225.00 to the Birch Hills Fire Department towards the Civic Centre rental for a fundraiser that was held on December 26, 2017.

Carried

33-2018 **Birch Hills Public Library: Evans** That the RM contribute \$200.00 to the local library for programming and in addition fund one-third of a staff hour per week for a yearly cost of \$360.00. The total donation for the year 2018 is \$560.00.

Carried

34-2018 **SMHI Delegate: Boutin** That the RM appoint Louise Hodgson to attend the SMHI Annual Meeting as a delegate at the SARM convention on March 14, 2018.

Carried



- 35-2018 Hagen Inspection: Njaa** That the water and sewer inspection reports for the Hamlet of Hagen from the Water security agency be accepted as presented and filed.
Carried
- 36-2018 Hamlet Waterplant Internal Controls Policy: Robertson** That the Hamlet Waterplant Internal Controls Policy be approved and adopted as presented.
Carried
- 37-2018 Global Payment MasterCard and Bank Account: Elsaesser** That the Council for the RM of Birch Hills No. 460 authorizes the Acting Administrator, Reeve & Deputy Reeve to open an account at Affinity Credit Union for the purpose of making payment for municipal expenditures which require payment by credit card.
Carried
- 38-2018 March Regular Meeting: Evans** That the March regular meeting of Council be changed to March 21, 2018.
Carried
- 39-2018 April Regular Meeting: Evans** That the April regular meeting of Council be changed to April 13, 2018.
Carried
- 40-2018 Equipment Rates: Elsaesser** That the attached minimum equipment rental rates within the municipality remain the same as 2017.
Carried
- 11:45 a.m. In Camera: Jensen** That council move in camera to discuss the EMO appointment and the proposed Civic Centre Agreement.
Carried
- 12:15 a.m. In Camera: Boutin** That the regular meeting of council be reconvened.
Carried
- 41-2018 Adjournment: Boutin** That the meeting be adjourned at 12:15 p.m.
Carried

Certified correct this 21st of March, 2018.



Administrator



Reeve