

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

January 21, 2015

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Chris Hovdebo, Kyle Jensen, Steven Adams, Ted Boutin, Dean Manson, Leyton Elsaesser and Administrator Shirley Pratchler.

Reeve Evans called to the meeting to order at 8:30 am.

003-2015 Minutes: Hovdebo That the minutes of the regular meeting held on December 10, 2014 and the finance committee meeting held on January 8, 2015 be accepted as circulated.

Carried

004-2015 Financial Statement: Elsaesser That the statement of financial activities as at December 31, 2014 be accepted as presented.

Carried

005-2015 Accounts Payable: Manson That the accounts as per the attached list of cheques #12650 - 12666 totaling \$272,484.07 be approved.

Carried

006-2015 Correspondence: Jensen That the following correspondence be accepted as presented:

SARM – Update
2015 Agri-Value Growth Summit – Feb 2015 in Regina
SAMA Update on 2014 Annual Meeting Resolution
RMAA Curling in Aberdeen
NCTPC Minutes & Workshops
PAPHR News Release
Federation of Canadian Municipalities – Membership Appeal
Heritage Saskatchewan – Membership Appeal

Carried

007-2015 Committee Reports: Hovdebo That the following committee reports be accepted as presented:

Shop & Equipment: the new grader has arrived and the Capital I snow wing has been installed. Reviewed quotes from Brandt Tractor for loader replacement, will not be proceeding any further at this time. Further research on mower pricing will be brought to the February meeting.

Recreation Board: received email of thanks for the RM's annual contribution and support of recreation in Birch Hills and area.

Fire Department/EMO/First Responders: reviewed Fire Department minutes of December 15, 29, and January 12 and the First Responders report.

Carried

Delegation: Grant Getz and Kevin Evans, Birch Hills C&D Authority attended to discuss the proposed drainage ditch in the Peonan Lake/Creek area adjacent to Section 32-46-23W2 that would alleviate water pressure on municipal roads.

008-2015 C&D Drainage: Elsaesser That the RM has no objection to the drainage project proposed by the Birch Hills C&D Authority adjacent to Section 32-46-23 W2 and understand that Council may need to temporarily close the farm access road to facilitate the work and further that the RM will need to upgrade the low level crossing and supply a culvert for an approach to farmland.

Carried

009-2015 SARM Insurance Bond: Jensen That the Fidelity Bond be accepted as presented. The Bond fee for 2015 is \$75.00 and includes coverage as follows: fidelity bond coverage of \$25,000; registered mail coverage of \$50,000; money and securities coverage of \$2,500.

Carried

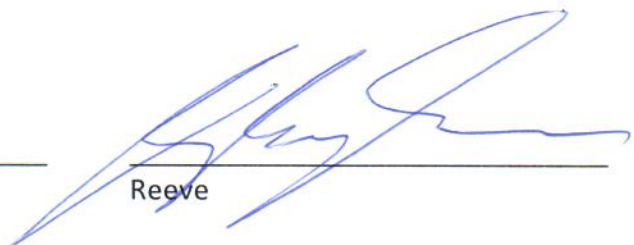
- 010-2015 Auditor: Elsaesser** That we appoint the firm of Ingram & Yeadon Accountants as auditors for the 2014 fiscal year and further that the engagement letter is accepted for same.
Carried
- 011-2015 Income Tax Exemption: Boutin** That 1/3 of all remuneration received by the Council as Council indemnity be declared as expense with regards to their T4 slips.
Carried
- 012-2015 Equipment Rates: Manson** That the minimum equipment rental rates within the municipality remain the same as 2014.
Carried
- 013-2015 Appointments: Evans** That the following appointments be made:
- | | |
|----------------------|---|
| BH Health Foundation | Brenda Getz, Dean Manson |
| Local Library Board | Mary Anne Hovdebo, Nadia Stevenson and Maxine Cromartie |
| Wapiti Library Board | Mary Anne Hovdebo (2015 & 2016) |
| Development Appeals | Dennis Rask (2015 & 2016) |
| Board of Revision | Ryan Shore & Leonard Yeaman (2014/2015) |
| Pest Control Officer | Robert Arnestad, George Doderai |
| Weed Inspector | Vern Holland
Barry Swanson |
- Carried*
- 014-2015 Regular Meetings: Boutin** That the regular meetings of Council be held on the second Wednesday of each month convening at 8:30 am.
Carried
- 015-2015 Council Indemnity: Evans** That Council remuneration for 2015 be set at \$125 plus mileage from their place of residence at a rate of \$0.50 per kilometer for each council meeting day attended.
Carried
- 016-2015 WCB Coverage: Hovdebo** That we continue with the minimum WCB coverage for elected officials.
Carried
- 017-2015 Saskatchewan Lotteries: Adams** That we allocate our total per capita Saskatchewan Lotteries grant for 2016 to the BH & District Recreation Board.
Carried
- 018-2015 Fire Department Wages: Adams** That the 2014 Fire Department wages of \$19,925 be approved for payment as reviewed by the Town/RM Council representatives.
Carried
- 019-2015 Fire Department Members: Adams** That the members of the Birch Hills Fire Department be appointed as volunteer fire fighters of the RM of Birch Hills No. 460 as per the attached list.
Carried
- 020-2015 Legion Curling: Evans** That RM Council will work at and share the cost of the opening ceremonies brunch with the Town of Birch Hills for the Royal Canadian Legion Dominion Curling Championship being held March 15-19, 2015 and further that the Civic Centre rental fees be waived for the brunch and the closing ceremony banquet.
Carried

- 021-2015 Highway Safety: Boutin** That a letter be sent to the Ministry of Highways Prince Albert office sharing ratepayer's concerns about the safety of the intersection of the Lake Park Church access road and Highway No. 3 requesting signage, lighting and/or a turning lane.
Carried
- 022-2015 SAMA Training: Evans** That the Administrator be authorized to attend the assessment training session in Regina on the afternoon of April 14, 2015 with the RM paying for any associated costs.
Carried
- 023-2015 In-camera Session: Jensen** That the meeting move in-camera at 11:00 am.
Carried
- 024-2015 Suspend In-camera Session: Elsaesser** That we resume the regular meeting at 11:58 am.
Carried
- 025-2015 Wages: Evans** That we offer Administrator Shirley Pratchler \$53,471 per year as per the RMAA/SARM wage schedule; Gaylen Torgunrud \$25.50 per hour; Todd Devenis \$24.00 per hour; Pat Lepine \$22.00 per hour; Victor Doderai \$20.00 per hour and Cherie Opseth \$16.50 per hour for the 2015 fiscal year.
Carried
- 026-2015 Adjournment: Boutin** That this meeting be adjourned at 12:10 pm.
Carried

Certified correct this 11th of February, 2015.



Administrator



Reeve