

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

November 9, 2016

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson, Leyton Elsaesser and Administrator Lois Lange.

The Reeve and each member of council subscribed to the Oath of Office.

Reeve Evans called the meeting to order at 8:33 a.m.

167-2016 Deputy Reeve: Jensen That Leyton Elsaesser be appointed as Deputy Reeve.

Carried

168-2016 Council Committees: Elsaesser That the following Council committee appointments be accepted: **Finance:** Leyton Elsaesser, Brent Fenner, Kyle Jensen; **Budget:** Council Committee of the Whole; **Employee Relations:** Brent Fenner, Ted Boutin, Leyton Elsaesser; **Shop & Equipment:** Leyton Elsaesser, Ted Boutin; **Road & Bridge:** Matt Robertson, Kyle Jensen; **Fire/EMO/First Responders:** Mathew Njaa, Matt Robertson, Kyle Jensen; **Rural Crime Watch:** Mathew Njaa, Brent Fenner, Kyle Jensen; **Recreation:** Mathew Njaa; **ADD Board:** Matt Robertson, Kyle Jensen; **Invasive Plant Control:** Mathew Njaa; **Hwy 25 Committee:** Kyle Jensen, Ted Boutin; **B.H. Health Foundation:** Matt Roberson.

Carried

169-2016 Signing Authority: Evans That Dean Manson be removed from signing authority with Affinity Credit Union, and that Deputy Reeve Leyton Elsaesser be added to Signing Authority with Affinity Credit Union. Administrator Lois Lange and Reeve Alan Evans will retain signing authority on accounts.

Carried

170-2016 Minutes: Robertson That the minutes of the regular meeting held on October 12, 2016 be approved as circulated.

Carried

171-2016 Financial Statement: Njaa That the statement of financial activities and bank reconciliation as at October 31, 2016, be accepted as presented.

Carried

172-2016 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #13509 – 13539, Other Direct Utility Payments and Paymate Payroll totaling \$92,680.69 be approved.

Carried

173-2016 Progress Payment: Jensen That a payment less 25% hold back be approved for Project ST1564601 to Mooney's Excavating in the amount of \$72,368.15 + \$3618.41 GST for a total of \$75,986.56 with all remedial actions stipulated by Amec Foster Wheeler to be completed no later than June 30, 2017 thereby sanctioning the release of the hold back.

Carried

174-2016 Correspondence: Jensen That the following correspondence be accepted as presented:

SARM Update & Policy Bulletins – Property Self Insurance Program Renewal / Benefits Plan Renewal / Excess Liability Insurance 2017 /
Heavy Haul – High Volume Roads Program / 2017 Suggested Salary Schedule /
CTP – Coxby Road - approval
WSA - / Water and Sewage Works Inspection - Hamlet of Hagen – Non Compliant / Precautionary Drinking Water Advisory – Brancepeth /
Statistics Canada – Census Profile -
Randy Hoback – Changes to the voting for federal elections.
SaskTip – Request for Annual Membership
Saskatchewan Municipal Awards – Ten Saskatchewan Municipalities Win
SK Ministry of Parks Culture & Sports – Heritage Protection & Gravel Source
Sask Emergency Planners Association Conference – Don Lypchuk
SK Heavy Construction Association

Correspondence Continued

North Central Transportation Planning Committee
 4-H Saskatchewan - 100 year anniversary
 APAS – APAS AGM – Nov 29 – Dec 1, 2016
 All-Net: Municipal Solutions

Carried

- 175-2016 SARM Self Insurance: Evans** That the Municipality proceed with the renewal of the Employee Benefits Plan and will confirm values on RM Property Insurance Program through SARM.

Carried

- 176-2016 Federal Elections: Evans** That the Municipality sends a letter to the Prime Minister of Canada and the Special Committee on Electoral Reform requesting a referendum be held prior to the implementation of any proposed changes to the current first-past-the-post voting system for Federal Elections.

Carried

- 177-2016 APAS: Evans** That the Administrator writes a letter to APAS requesting the official stance of APAS regarding Carbon Tax.

Carried

- 178-2016 Tax Arrears List: Jensen** That the lands of which the amount of taxes in arrears does not exceed one half of the 2016 tax levy, be removed from the List of Land in Arrears. Further, that the List of Land in Arrears, as attached to and forming part of these minutes, be accepted as presented, and that the advertisement of the list proceed prior to the legislated November 30, 2016 deadline excluding any properties where payment has been made; and that unless arrears and cost are paid within 60 days of advertising, that the administrator proceed to register a tax lien.

Carried

- 179-2016 Building Fees Bylaw: Elsaesser** That Bylaw 06-2016 being a Bylaw to Establish a fee for Inspections of Building be read a first time.

Carried

- 180-2016 Building Fees Bylaw: Boutin** That Bylaw 06-2016 being a Bylaw to Establish a fee for Inspections of Building be read a second time.

Carried

- 181-2016 Building Fees Bylaw: Njaa** That Bylaw 06-2016 being a Bylaw to Establish a fee for Inspections of Building be given a third reading at this meeting.

Carried unanimously

- 182-2016 Building Fees Bylaw: Robertson** That Bylaw 06-2016 being a Bylaw to Establish a fee for Inspections of Building be read a third time and adopted.

Carried

- 9:04 a.m. Tender Opening:** Contractor Doug Folden was in attendance for the opening and reading of the tenders. The Administrator opened each of the six tenders one at a time and passed them to the Reeve who read each one aloud. Tenders were received from Con Alexander Trucking Ltd, Doug Folden Trucking Ltd, JDL Underground Ltd, Kirsch Construction (2008) Ltd, Ruszkowski Enterprises Ltd, and Trinity Excavating.

Carried

- 183-2016 In Camera Session: Boutin** That the meeting move in-camera at 9:22a.m.

Carried

- 184-2016 Suspend In-Camera Session: Evans** That we resume the regular meeting at 9:37 a.m.

Carried

185-2016 Gravel Tender: Evans That the Gravel Tender submitted by Kirsch Construction (2008) Ltd be accepted on the condition that gravel tender is adhered to, thusly in accordance with Section 4 of the 2016/17 Gravel Tender, measurements are to be provided in cubic yards upon completion.

Carried

9:40 a.m. Todd Devenis: Attended to provide a public works update. Wiring Harness is being replaced on the grader as it is still throwing codes. Approximately 700 yards of additional gravel applied to date, gravel stockpiles will be completely depleted shortly as the roads have required a great deal this summer. Significant amounts of gravel were pushed into the ditch when the first snowfall was ploughed as the roadbeds were not yet frozen. The reclaimer will be required next season to reclaim the additional gravel being removed during blading. If the RM wishes to continue with road building in the future it will be advantageous to hire a truck driver rather than utilizing a competent grader operate for the job. The Door and metal for the shed are on site and will be installed as time and weather permits.

9:55 a.m. Councillor Ted Boutin left council chambers and returned at 9:57 a.m.

10:11 a.m. Councillor Kyle Jensen left council chambers and returned at 10:13 a.m.

186-2016 Committee Reports: Boutin That the following committee reports be accepted as presented:

Recreation Board – Nov 3, 2016 Minutes.

Highway 25 – Awaiting response from Highways for a December meeting.

Invasive Plant Management Committee – Inquiries will be made regarding costs and requirements to obtain commercial chemical applicators license. Boomless sprayer to be considered.

Shop & Equipment Battery has shorted out and replacement will be made to both batteries.

Carried

Delegation: 10:30 a.m. -10:55 a.m. Leah Tallis - South Sask River AEGP
Leah works with producers at the South Sask River Watershed Stewards Inc. promoting Education and Awareness and assisting individuals in gaining access to funding. The Growing Forward 2 program is ending March 2018. Environmental Farm Plans that are 10 years old are valid in Grow Forward 2. Leah reminded us that funding is available for eroded water runs; to fix and grass them, remote water for livestock, dugouts and wells. Stewardship of natural erosion 75% of the run up to \$30,000, Legal Licensed Drainage / Man made channels 50% to a maximum of \$20,000. Farm & Ranch: each situation will be evaluated and possible funding may be available up to 50%. Potential Funding is also available for variable rate fertilizer, grain bag rollers, and mapping. Funding for Rivers is difficult due to fluctuation levels. 60 Municipalities are in the Watershed. Information will be added to RM Website and emailed to council.

187-2016 Administrator Probation: Evans That the probationary period for Administrator Lois Lange be removed.


Carried

11:45 a.m. Councillor Ted Boutin Left the meeting.

188-2016 Adjournment: Njaa That the meeting be adjourned at 11:57 a.m.

Carried

Certified correct this 14th of December, 2016.



Administrator



Reeve