

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

May 10, 2017

REGULAR MEETING MINUTES

**Present:** Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Matt Robertson, Leyton Elsaesser and Administrator Lois Lange.

Reeve Evans called the meeting to order at 8:35 a.m.

**72-2017 Minutes: Robertson** That the minutes of the regular meeting held on April 7, 2017 be approved as circulated.

*Carried*

**73-2017 Financial Statement: Njaa** That the statement of financial activities and bank reconciliation as at April 30, 2017 be accepted as presented.

*Carried*

**74-2017 Accounts Payable: Elsaesser** That the accounts as per the attached list of Cheques #13721 - #13768 and Other Direct Utility Payments of \$72,749.62 plus payroll \$14,614.78 totaling \$87,364.40 be approved.

*Carried*

**75-2017 2016 Annual Financial Statement: Fenner** That the 2016 Annual Financial Statement be accepted as presented.

**76-2017 Correspondence: Robertson** That the following correspondence be accepted as presented:

SARM – MREP reductions / Weekly updates / Pasture Phase Out / Cannabis Act Feedback / PREP Guidelines & Forms

Ombudsman Saskatchewan – Link to Annual Report

Gov of SK: Confirmed 2017 Education Tax Mill Rates / Audited Financial Statements Required / PST Filing Frequency / Information Bulletin; PST / Government Relations Civic Addressing

Sask Highways – Road Use Agreement / Fifteenth Order /

SaskPower - SE 10-46A-25-W2 / SW 12-46A-25-W2

SaskEnergy: Pipeline Inspection

Royal Canadian Legion – Certificate of Appreciation

SAMA – Extension to Assessment Rolls

Municipal Hail – Withdrawals

MEPP – Changes to Retirement declaration

Prince Albert Detachment – Quarterly Policing Report

Kirsch Construction: Measurements – Final Billing

Melfort Rural Pipeline Association – 2016 Financial Statements

Town of Birch Hills – AED Purchase / Library Rental / July 1<sup>st</sup> Celebrations

MA Inspections – National Building Code Adoption

Multi-Material Stewardship Western – budget affects plan

Cervus Equipment – Multi-use – Credit Application

SCIC – Important Information letter

Premiers Northern Golf Classic – June 22

Birch Hills Community Church – Skate park landscaping

Community Futures Sagehill; Closure of File

Lydia Gulansky; requesting RM pricing practices

Edmond & Leah Hagmann – RE: Municipal Roadway to SE & SW 22-24-47-W2

Landon & Gordon Cochrane – Fire SW 07-47-23-W2

Resume; Kelsey Dutka / Arlen Ravndahl / Rick Remando

Prince Albert Health Region – News Release

Unitech Office Solutions; Evolution Chair Quotation

Shulte Industries – Quotation

Athherigate: Heritage Resources Impact Assessments (HRIAs)

EcoGenX Agriculture Recycling – grain bag solutions

Wapiti Regional Library – Returned

Southeast College – Municipal Training Schedule

The Flag Shop

*Carried*

77-2017 **Beaver Control Program: Evans** That the RM of Birch Hills participate in the Beaver Control Program. *Carried*

**TLC Daycare: Evans** That the request for support from the TLC daycare be tabled.

**Civic Addressing: Evans** That the proposal for civic addressing be tabled.

**Centennial Agreement: Evans** Discussion on the Centennial Agreement is tabled.

78-2017 **Municipal Hail Withdrawals: Jensen** That the RM approves the list of owners wishing to withdraw from Municipal Hail. *Carried*

79-2017 **First Responders – AED Purchase: Evans** That the RM approves the purchase of one AED unit dependent on the Town of Birch Hills purchasing an additional independent ADE unit to ensure that each First Responder has a unit in their possession. *Carried*

80-2017 **Library Hall Rental: Fenner** That the RM approves paying for one rental of the civic center per year dependent on Town approval to do the same ensuring two fundraising events per year. *Carried*

9:45 a.m. The Reeve called a short recess.

9:55 a.m. The regular meeting of council was reconvened by the Reeve.

81-2017 **Hagman Letter: Boutin** That the Administrator contacts the SARM lawyer to obtain the appropriate response for the letter received regarding the roadway currently underwater at the SE & SW 22-47A-22-W2. *Carried*

82-2017 **Cochrane Fire: Evans** That the Administrator forwards the letter from Landon and Gordon Cochrane regarding the tractor fire on the SW 07-47-23-W2 to SARM insurance. *Carried*

83-2017 **Unitech Evolution Chair: Elsaesser** That the RM approves the purchase of an Evolution Chair for the office assistant. *Carried*

Tenders were received on the 4440 Tractor from Leonard Yeaman, David Wuchner and Mike Lucyshyn. The Administrator handed the tenders to the Reeve one at a time who opened and read each tender aloud.

84-2017 **Tractor: Evans** That tender received from David Wuchner for \$16,800 to purchase the 4440 Tractor be accepted as is where is, and that the administrator send an invoice to procure payment within one week, if payment is not received within timelines then the next tender is to be accepted. *Carried*



11:12 a.m. The Reeve called a short recess.

11:28 a.m. The regular meeting of council was reconvened by the Reeve

Councillor Kyle Jensen declared a conflict of interest, stating that although he personally does not have an interest in the gravel industry, his family does have an interest in Gravel. He would remain in the room for the tender opening, but leave the room during discussions and abstain from voting.

Summer Gravel Haul Tenders were received by Jensen Sand & Gravel Ltd and Carter's Custom Ag. The Administrator handed the tenders to the Reeve one at a time who opened them and read each tender aloud.

Councillor Jensen left the room once the tenders were opened.

85-2017 **In Camera: Evans:** That council move in camera to discuss the gravel tenders.  
*Carried*

86-2017 **In Camera: Elsaesser:** That the regular meeting of council be reconvened.  
*Carried*

Councillor Jensen returned to the room.

87-2017 **Summer Gravel Haul: Evans** That the tender from Carter's Custom Ag be accepted upon receipt of confirmation of insurance, and will be attached to and form part of these minutes.  
*Carried*

Councillor Jensen abstained from voting on the above resolution.

88-2017 **Committee Reports: Boutin** That the following committee reports be accepted as presented and filed:  
**Highway 25**  
**Invasive Plant Management Committee**  
**Health Foundation**  
**Fire Department/EMO/First Responders**  
**Recreation Board**  
**Health Foundation**  
**Shop & Equipment**  
**Employee Reviews**  
**Rural Crime Watch**  
*Carried*

89-2017 **Bylaw for Extension of Time: Evans** That Bylaw 02-2017 being a Bylaw to extend the time required for the completion of the assessment roll be read a first time.  
*Carried*

90-2017 **Bylaw for Extension of Time: Elsaesser** That Bylaw 02-2017 being a Bylaw to extend the time required for the completion of the assessment roll be read a second time.  
*Carried*

91-2017 **Bylaw for Extension of Time: Jensen** That Bylaw 02-2017 being a Bylaw to extend the time required for the completion of the assessment roll be given a third reading at this meeting.  
*Carried Unanimously*

92-2017 **Bylaw for Extension of Time: Fenner** That Bylaw 02-2017 being a Bylaw to extend the time required for the completion of the assessment roll be read a third time and adopted.  
*Carried*

93-2017 **Administrator Holidays: Elsaesser** That the administrator be authorized to take holidays from July 14 -28, 2017.  
*Carried*

94-2017 **Adjournment: Boutin** That the meeting be adjourned at 1:15 p.m.  
*Carried*

Certified correct this of June, 2017.

  
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Administrator

  
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Reeve