

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

June 10, 2016

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Chris Hovdebo, Kyle Jensen, Steven Adams, Dean Manson, Leyton Elsaesser, Administrator Lois Lange

Regrets: Councillor Ted Boutin

Reeve Evans called to the meeting to order at 8:05 am.

089-2016 Minutes: Hovdebo That the minutes of the regular meeting held on May 11, 2016 be accepted as circulated.

Carried

090-2016 Financial Statement: Manson That the statement of financial activities and bank reconciliation as at May 31, 2016, be accepted as presented.

Carried

091-2016 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #13351 – 13386 and Other Direct Debit Payments totaling \$54,856.15 be approved.

Carried

092-2016 Correspondence: Jensen That the following correspondence be accepted as presented:

SARM – Update & Policy Bulletin / Division Meeting – June 20th

MREP – insufficient funds for bridge to culvert project / Building Bylaws – legal obligation / 2016-17 Budget Perspective / Irrigation Structure Repair and Replacement Program

Municipalities Today – Update / Canada 150 Community Infrastructure Program

Multi Material Stewardship Western - recycling WPP

Morris & Clinton Hesje – Fire Arms Proposal

Northern Lights Rail – Request to close road before rail crossing

Birch Hills Community Church – Skatepark landscaping

Croswell – grid road repair/upgrade

Sofina Foods – Overweight Permits – 12 vehicles

Brahma Insurance – revised Commercial Auto Pak

RM of Reno No. 51 – RE: Conflict of Interest letter

SMHI – List of applications for withdrawal of land

SWA – Precautionary Drinking water advisory

MNP – 2015 Audited Financial Statements – Birch Hills & District Rec Board

Melron Services Ltd – letter of introduction

Mack – Safety Recall

Accumark Aviation – Airspray & Water bombing services

Wapiti Library – Policy Manual & Bylaw updates

APAS – Mid Term meeting July 18 – Saskatoon Inn

Ombudsman SK – 2015 Ombudsman & Public Interest Disclosure Annual Report

Carried

093-2016 Fire Arms Range: Evans That the Firearms Range Proposal dated May 9, 2016 submitted by Morris and Clinton Hesje be approved on condition that; All guidelines set out by RCMP and Chief Firearms Officer in Saskatchewan are met; including firearm range liability insurance, proper signage and safety standards.

Carried

094-2016 Birch Hills Community Church: Evans That the RM of Birch Hills will provide up to four hours of blading to slope and landscape the skatepark for drainage.

Carried

095-2016 **Brahma – Excess Value: Hovdebo** That the administrator contact Brahma Insurance to reduce the Auto Pak excess value for the 1999 Freightliner from \$53,000 to \$40,000.

Carried

096-2016 **SMHI Withdrawals: Hovdebo** That the Municipality approves the list of applications for withdrawal of land.

Carried

097-2016 **Annual Permits: Evans** That the administrator issue and renew annual Permits for 2016 to Sofina Foods Inc. at \$100 each for a total of \$1,200 as required for hauling live poultry from Winding River Colony site to Highway No. 3 utilizing the east-west road.

Carried

Committee Reports: Jensen That the following committee reports be accepted as presented:

Recreation Board: Next meeting will be held June 25, 2016.

Highway 20 & 25 Committee: The RM will arrange for a joint meeting with the RM of St. Louis and Highways once seeding is completed. Highways acknowledged receipt of the letter a response is forthcoming.

Invasive Plant Management – Field Scabious site is being monitored, no meeting scheduled to date.

Fire Department/EMO/First Responders: A reminder is required in the 2016 Tax Notices that prior to burning, all controlled burns must be registered at the toll free number 1-866-404-4911.

Health Foundation: Nothing to report

Shop & Equipment: Attention to Coxby Road will continue. Road repair for low areas and around sloughs will be added to the list.

Employee Relations: With increased hours the office assistant has reached the minimum threshold to be added for LTD coverage with SARM.

Carried

098-2016 **Interim Audit: Manson** That the administrator request an interim audit with Ingram and Yeadon Accountants to review accounts, conduct testing and provide coaching and instruction as may be required.

Carried

099-2016 **SARM Benefits Plan: Manson** That effective July 1, 2016 Cherie Opseth be enrolled in the LTD for the Municipal benefits plan with SARM.

Carried

100-2016 **Beaver Control: Elsaesser** That John Tschetter be added as an authorized individual to remove problem beavers under the SARM program.

Carried

9:28 a.m. **Councillor Steve Adams left the council chambers.**

101-2016 **Channel Clearing: Hovdebo** That the Rural Municipality of Birch Hills No. 460 participate in the 2016/2017 Channel Clearing Program.

Carried

9:32 a.m. **Councillor Steve Adams rejoined the meeting.**

Delegations: Todd Devenis: Attended to present and discuss the 2016 Gravel Map.

102-2016 **Summer Gravel Haul: Elsaesser** That the 60 miles indicated by the gravel map be approved and that the Summer Haul will start Monday June 13, 2016.

Carried

103-2016 Tax Enforcement: Evans Whereas partial payment has been made, be it resolved that council stays proceedings for consent from The Provincial Mediation Board for title application, under the *Tax enforcement Act*, for Blk/Par A Plan No. 102029543 Ext 0, Title #141700935. Be it further resolved that the administrator attempt to set up a payment plan to collect arrears.

Carried

104-2016 Invasive Plant Control Program: Evans That the Rural Municipality of Birch Hills No. 460 participates in the 2016/17 Invasive Plant Control Program.

Carried

9:50 a.m. Reeve Alan Evans called a short break.

9:59 a.m. Reeve Evans called the meeting back to order

10:00 a.m. Installation of Large Diameter Culverts - Tender Opening: Ethan Cooper of Amec, George McIntyre, Dyon Mooney and two other contractors were in attendance for the opening and reading of the tenders. The Reeve opened each of the eleven tenders one at a time and read them aloud.

105-2016 Tender Award: Evans That the tender from Mooney’s Excavating & Redi Mix Ltd. be accepted and awarded upon condition that proper proof of insurance be provided to the Municipality within a reasonable amount of time and that the tender be attached to and form part of these minutes.

Carried


106-2016 Invitational Tender: Manson That an invitational tender for local contractors to bid on culvert replacement on SW 11-48-23-W2 is made available.

Carried

107-2016 Adjournment: Adams That this meeting be adjourned at 11:12 a.m.

Carried

Certified correct this of July, 2016.



Administrator



Reeve