

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

December 11, 2017

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Brent Fenner, Kyle Jensen, Mathew Njaa, Ted Boutin, Leyton Elsaesser and Acting Administrator Cherie Opseth.

Regrets: Councillor Matt Robertson.

Reeve Evans called the meeting to order at 8:33 a.m.

200-2017 Minutes: Jensen That the minutes of the regular meeting held on November 10, 2017 be approved as circulated.

Carried

201-2017 Financial Statement: Njaa That the statement of financial activities and bank reconciliation as at November 30, 2017 be accepted as presented.

Carried

202-2017 Accounts Payable: Elsaesser That the accounts as per the attached list of Cheques #14008 - #14053 and Other Direct Utility Payments of \$113,307.06 plus payroll \$11,230.71 totaling \$124,537.77 be approved.

Carried

203-2017 Correspondence: Fenner That the following correspondence be accepted as presented:

SARM Convention – March 13-15, 2018

SARM – Lieutenant Governor's Award – Nominations for Council & Administration

SARM – Conflict Management Workshop – January 18-19, 2018 in Prince Albert and various other workshops across the province

Clunie Consulting Engineers – Gravel Measurements

Town of Birch Hills – Civic Centre – light replacement

Birch Hills Fire Department – EMO Candidates

Community Futures – Firefighting Equipment

PREP – PCO Winter Workshop January 2018

Marian Aquatics – Possibly closing in spring

Saskatchewan Party

Municipal World – Magazine subscription

Flaman – Schulte Flex Wing Mowers

Triod Supply (2011) Ltd. – Mower Blade Booking Order

Lorne's Welding & Fabricating Ltd. – Bridge Construction or Replacement

Carried

204-2017 Committee Reports: Boutin That the following committee reports be accepted as presented and filed:

Highway 25

Invasive Plant Management Committee

Health Foundation

Fire Department/EMO/First Responders

Recreation Board

Health Foundation

Shop & Equipment

Employee Reviews

Rural Crime Watch




Carried

9:20 – 9:35 a.m. Delegate: Grant Getz from the Birch Hills C & D attended the meeting to bring to councils attention ongoing concerns in regards to the Town draining sewage into Cromarty Creek after the November 1st deadline.

Carried

9:38 a.m. In Camera: Jensen That council move in camera to discuss the proposed Civic Centre Agreement and the EMO candidates for the RM.

10:03 a.m. In Camera: Boutin That the regular meeting of council be reconvened.

- 10:03 a.m. The Reeve called a short recess.
- 10:15 a.m. The regular meeting of council was reconvened by the Reeve.
- 10:15 – 10:55 a.m. **Delegate: Richard Porter** from North Central Transportation Planning Committee, attended the meeting to discuss the traffic counts submitted at the November 2017 meeting of council and to discuss highway 25.
- 10:55 a.m. The Reeve called a short recess.
- 11:05 a.m. The regular meeting of council was reconvened by the Reeve.
- 11:05 – 11:18 a.m. **Delegate: Leah Tallis**, attended the meeting to discuss grain bag recycling.
- 205-2017 **Civic Centre Title: Fenner** That the Acting Administrator has the authority to check on the legal validity of the title of Civic Centre.
Carried
- 206-2017 **Authorization to Purchase New Snow Wing: Jensen** That the RM purchase a snow wing attachment from Capital I Industries in the amount of \$29,831.25 to be attached to the 2017 John Deere Grader.
Carried
- 207-2017 **2017 Grader and Snow Wing Purchase Financing: Evans** That the Acting Administrator be authorized to arrange financing up to \$300,000.00 over a three year period for the purchase of the new 2017 John Deere 770G Motor Grader and the Capital I - 3 Function Wing to be financed with Affinity Credit Union at the fixed interest rate of 3.44% .
Carried
- 208-2017 **Permit to Act as the Administrator: Elsaesser** To acknowledge that the RMAA Board of Examiners has issued a Permit to Act as the Administrator of a Rural Municipality to Cherie Opseth until September 30, 2018 as per *The Municipalities Act subsection 105(5)*.
Carried
- 209-2017 **SARM Self Insurance: Njaa** That the Municipality proceed with the renewal of the Employee Benefits Plan and confirm values on RM Property Insurance Program through SARM.

Carried
- 210-2017 **Budgetary Adjustments for 2017: Jensen** That council authorizes the Acting Administrator to make budgetary adjustments to General Government Accounting Fees, General Government Other and to Transportation Services to reflect the current years expenditures.
Carried
- 211-2017 **Holiday Hours: Njaa** That the municipal office be closed December 25 and 26, 2017 and January 1, 2018.
Carried
- 212-2017 **Council Remuneration: Evans** That council proposes that one third of councillor remuneration and committee meetings be designated as general expenses.
Carried
- 213-2017 **Gravel Quantity: Fenner** That the accepted 2017-2018 winter haul gravel tender quantity be increased from 10,000 cubic yards to 11,000 cubic yards.
Carried
- 214-2017 **Natural Gas Service: Elsaesser** That the RM approve the application for natural gas service to be brought into NE 2-47-23-W2.
Carried

215-2017 **Adjournment: Boutin** That the meeting be adjourned at 12:10 a.m.

Carried

Certified correct this ^{10th} 26th day of January, 2018.

Cheri G. Reed

Acting Administrator

Deputy Reeve

Deputy- Reeve

Leyton Elsaesser