

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

December 9, 2015

REGULAR MEETING MINUTES

Present: Reeve Alan Evans, Councillors Chris Hovdebo, Ted Boutin, Leyton Elsaesser and Administrator Shirley Pratchler.

Regrets: Councillors Kyle Jensen, Steven Adams & Dean Manson

Reeve Evans called to the meeting to order at 8:35 am.

189-2015 Minutes: Hovdebo That the minutes of the regular meeting held on November 13, 2015 be accepted as circulated.

Carried

190-2015 Financial Statement: Boutin That the statement of financial activities as at November 30, 2015 be accepted as presented.

Carried

191-2015 Accounts Payable: Elsaesser That the accounts as per the attached list of cheques #13032 - 13075 totaling \$83,699.12 be approved.

Carried

192-2015 Correspondence: Boutin That the following correspondence be accepted as presented:

- SARM Update
- Ministry of Government Relations – Conflict of Interest Guidelines
- Ombudsman Saskatchewan
- Ministry of Government Relations – Boundary Alterations
- PREP – Fall/Winter Update
- Emergency Management and Fire Safety - SaskAlert
- Mary Miller – Information Request
- Birch Hills Public School Community Council – Donation Request
- STARS Foundation – Donation Request
- Saskatchewan Party – Donation Request

Carried

193-2015 Committee Reports: Hovdebo That the following committee reports be accepted as presented:

Short Line Rail: annual meeting was held Monday, November 30, 2015; Kinistino Mayor Leonard Margolis is the Class A Shareholder representative and Brad Mitchell is the Birch Hills representative on the Board. The new Board is in place, loading has started and bins are coming.

Hwy 20/25: committee members will be meeting with the Saskatoon & Prince Albert District Office Managers for the Ministry of Highways as well as Alan Lindsay, Senior Transportation Planner with the Ministry and Richard Porter, Chair of the NCTPC on Monday, December 14th to gather further information on the status of these two highways.

Invasive Plant Management: reviewed Barry Swanson's yearly report.

Fire Department, First Responders: reviewed minutes of November 30, 2015 AGM and regular meeting. A First Aid course is being held December 11 & 12 and First Responder Training is being organized in late February/early March.

Recreation Board: reviewed minutes of November 23, 2015 meeting.

Employee Relations: employee reviews will be completed with the permanent full time staff today.

Carried

194-2015 Fenton Road Closure: Evans That no further action be taken regarding the road closure process approved in Motion 145-2015 in September 2015 due to the responses received from utility companies requiring easements and surveys; further, that a letter be sent to the applicant explaining that the road will remain open.

Carried

- 195-2015** **Equipment Purchase: Evans** That quote #3409KI from Capital I Industries Inc. for the gravel-reclaimer/sloper of \$41,500 plus taxes be accepted; delivery after April 15th, payment May 2016.
Carried

- 196-2015** **Crown Land Sale Program: Hovdebo** That the Reeve, Administrator and appropriate Division Councillor are hereby authorized to review and respond to lessee applications for purchasing crown land within the two week timeline set out by the Ministry of Agriculture.
Carried

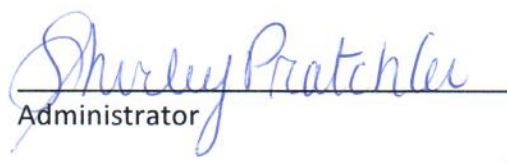
- 197-2015** **MMSW Agreement: Elsaesser** That the Administrator is authorized to execute the Service Agreement with Multi-Material Stewardship Western Inc.; and further, that Greenland Waste Disposal Ltd. be designated as the sub-contractor to deliver reports to and receive payments from MMSW.
Carried

- 198-2015** **Line of Credit: Hovdebo** That the Reeve and Administrator be authorized to arrange an operating line of credit not to exceed \$500,000 with the Affinity Credit Union in Birch Hills.
Carried

- 199-2015** **Holiday Office Hours: Evans** That the Administrator is authorized to close the municipal office on December 24, 2015.
Carried

- 200-2015** **Adjournment: Boutin** That this meeting be adjourned at 9:55 am.
Carried

Certified correct this ^{9th} of January, 2016.



Administrator



Reeve