

RURAL MUNICIPALITY OF BIRCH HILLS NO. 460

April 8, 2015

REGULAR MEETING MINUTES

**Present:** Reeve Alan Evans, Councillors Kyle Jensen, Steven Adams, Ted Boutin, Dean Manson, Leyton Elsaesser and Administrator Shirley Pratchler.

Regrets: Councillor Chris Hovdebo.

Reeve Evans called to the meeting to order at 8:30 am.

**Delegation:** 8:30-9:25 **Staff Sergeant Chad McLeod, Prince Albert RCMP Detachment** attended to discuss policing priorities for Birch Hills and area. It is his intention to have an office in Birch Hills again and is working on obtaining space. The RCMP are performing curfew checks every night. Thefts from farms and acreages are a major issue in this area and the RCMP are encouraging residents to report any suspicious activities or vehicles in the area. The RCMP's national initiative is to focus on traffic issues, including impaired driving. Information will be shared on the RM's website and in the annual newsletter.

**9:30 am Gravel Tender Opening:** Norman Wait and Sheldon Jensen were both present for the opening and reading of the tenders for the summer gravel haul.

**9:39 am Councillor Kyle Jensen declared a pecuniary interest and left Council Chambers; Norman Wait and Sheldon Jensen left chambers as well.**

**053-2015 In-camera Session: Boutin** That the meeting move in-camera at 9:40 am.  
*Carried*

**054-2015 Suspend In-camera Session: Adams** That we resume the regular meeting at 10:09 am.  
*Carried*

**10:10 am Councillor Kyle Jensen and Sheldon Jensen rejoined the meeting.**

**055-2015 Winter Gravel Haul: Boutin** That the three stockpiles are to be measured immediately with the cost shared 50/50 as specified in the tender. The remaining gravel left to be delivered needs to be at the RM shop pile within five (5) days after the spring road bans are lifted; the second measurement of the said stockpile will be the responsibility of Jensen Sand & Gravel Ltd.  
*Carried (Councillor Kyle Jensen abstained from voting)*

**056-2015 Summer Gravel Haul: Manson** That the 2015 summer gravel haul be awarded to Jensen Sand & Gravel Ltd. as per the tender submitted and attached to these minutes.  
*Carried (Councillor Kyle Jensen abstained from voting)*

Motion 055-2015 and Motion 056-2015 were discussed with Sheldon Jensen and he then left the meeting.

**057-2015 Minutes: Jensen** That the minutes of the regular meeting held on March 13, 2015 be accepted as circulated.  
*Carried*

**058-2015 Financial Statement: Elsaesser** That the statement of financial activities as at March 31, 2015 be accepted as presented.  
*Carried*

**059-2015 Accounts Payable: Adams** That the accounts as per the attached list of cheques #12732 - 12762 totaling \$131,111.61 be approved.  
*Carried*



- 060-2015 Correspondence: Manson** That the following correspondence be accepted as presented:
- SARM – Update
  - SCIC/SARM – Feral Wild Boar Program
  - Ministry of Gov't Relations—Education Mill Rate/Revenue Sharing
  - SaskAlert Information Session – April 29<sup>th</sup> in Birch Hills
  - Text2Car – Fleet Management GPS
  - Hudson Bay Route Association 72<sup>nd</sup> Annual Meeting
  - Agricultural Health & Safety Network – annual renewal
  - Saskatchewan Party Donation Request
  - SK Command Royal Cdn Legion
  - SMHI 2014 Annual Report & Election Results
  - APAS Annual Appeal
  - FNA – Genesis Grain & Fertilizer
- Carried*
- 061-2015 Committee Reports: Jensen** That the following committee reports be accepted as presented:
- Employee Relations:** a meeting will be scheduled to review and organize spring/summer projects.
- Shop & Equipment:** the classroom training session was held on March 26<sup>th</sup> and the practical training is scheduled for April 10<sup>th</sup>. Slope meters will be installed on both graders.
- Recreation Board:** audit was presented at April 7<sup>th</sup> meeting, annual meeting scheduled for April 29<sup>th</sup>. The skating rink needs major repairs and an operational review to maximize efficiencies. The golf club hopes to replace the club house.
- Fire Department/EMO/First Responders:** reviewed Fire Department minutes of March 23; fundraising efforts continue.
- Health Foundation:** annual meeting was March 17, 2015.
- Invasive Plant Management Committee:** meeting is scheduled for Monday, April 27<sup>th</sup> at 9:15 am.
- Short Line Rail:** Chris Hovdebo filed a report with the Administrator that he attended a meeting on April 6<sup>th</sup> and a shareholder's meeting will be held at the Half Century Club in Kinistino in the next two weeks.
- Carried*
- 062-2015 Hagen Annual Meeting: Adams** That the annual meeting minutes from the Organized Hamlet of Hagen be accepted as presented and further that a letter be sent to the owner of the miniature horses stating that keeping of livestock is in contravention of Bylaw 02/01.
- Carried*
- 063-2015 Bylaw 01-2015: Manson** That Bylaw 01-2015 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Brancepeth be read a first time.
- Carried*
- 064-2015 Bylaw 01-2015: Adams** That Bylaw 01-2015 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Brancepeth be read a second time.
- Carried*
- 065-2015 Bylaw 01-2015: Jensen** That Bylaw 01-2015 be given three readings at this meeting.
- Carried Unanimously*
- 066-2015 Bylaw 01-2015: Evans** That Bylaw 01-2015 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Brancepeth be read a third time and adopted.
- Carried*

- 067-2015**     **Bylaw 02-2015: Adams** That Bylaw 02-2015 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a first time.  
*Carried*
- 068-2015**     **Bylaw 02-2015: Boutin** That Bylaw 02-2015 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a second time.  
*Carried*
- 069-2015**     **Bylaw 02-2015: Jensen** That Bylaw 02-2015 be given three readings at this meeting.  
*Carried Unanimously*
- 070-2015**     **Bylaw 02-2015: Evans** That Bylaw 02-2015 being a bylaw to regulate the use of water and to fix the water rates to be charged and the sewer service charge in the Hamlet of Hagen be read a third time and adopted.  
*Carried*
- 071-2015**     **Delegation/Appointment Policy: Evans** That the Public Participation in Council Meetings Policy attached to and forming part of these minutes be adopted and come into effect upon acceptance of these minutes.  
*Carried*
- 072-2015**     **In-camera Session: Evans** That the meeting move in-camera at 11:52 am.  
*Carried*
- 073-2015**     **Suspend In-camera Session: Manson** That we resume the regular meeting at 12:40 pm.  
*Carried*
- 074-2015**     **Expression of Interest: Evans** That the Administrator be authorized to submit an expression of interest document to the Ministry of Highways and Infrastructure for the provision of grading services at \$160/hour and the provision of loader and/or backhoe services at \$110/hour.  
*Carried*
- 075-2015**     **McIntyre Construction Auction: Elsaesser** That Dean Manson OR Alan Evans OR Leyton Elsaesser be authorized to bid on behalf of the RM of Birch Hills No. 460 to a maximum of \$125,000.  
*Carried*
- 076-2015**     **Adjournment: Boutin** That this meeting be adjourned at 12:50 pm.  
*Carried*

Regular meeting of Council will be Wednesday, May 6<sup>th</sup> at 8:00 am.

Certified correct this 6<sup>th</sup> of May, 2015.

  
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Administrator

  
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Reeve